

**MINUTES
TOWN OF WARRENSBURG
ORGANIZATIONAL TOWN BOARD MEETING
JANUARY 6, 2021 AT 4:30 P. M.
At Albert Emerson Town Hall**

Note: As per Governor Cuomo’s Executive Order 202.1: “Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”.

This meeting was held via YouTube Broadcast, with only the persons listed below present.

PRESENT: Supervisor Kevin Geraghty
Councilperson John Alexander
Councilperson Donnie Lynn Winslow
Councilperson Richard Larkin

ABSENT: Councilperson Bryan Rounds

OTHERS PRESENT: Pamela Lloyd, Town Clerk; and Dani Oliver, Supervisors Secretary;

NEW BUSINESS:

Oaths of Office filed for Town Officials: Pamela M. Lloyd – Town Clerk, Heather J. Annis – Deputy Town Clerk.

Accept the Resignation of Alan J. Hall Sr. from the Zoning Board of Appeals.

ALL BOARD MEMEBERS APPROVED

AYES: Geraghty, Alexander, Rounds, Larkin, Winslow

NAYS: None

ADOPT ORGANIZATIONAL RESOLUTIONS #2 - #27 FOR THE YEAR 2021

RESOLUTION #1-2021

RESOLVED, to adopt Organizational Resolutions #2 - #27 for the year 2021

On motion of Councilperson Alexander, seconded by Councilperson Winslow the following resolutions were Adopted this 6th day of January, 2021 by the following votes:

AYES: Geraghty, Alexander, Rounds, Larkin, Winslow

NAYS: None

REGULAR MEETING

RESOLUTION #2-2021

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

DEPUTY SUPERVISOR

RESOLUTION #3-2021

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2021 and to pay the position \$656.00 for the year.

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OFFICIAL DEPOSITORY

RESOLUTION #4-2021

RESOLVED, that the Glens Falls National Bank is designated official depository for the Town funds.

OFFICIAL NEWSPAPERS

RESOLUTION #5-2021

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

INVESTMENT OF SURPLUS FUNDS

RESOLUTION #6-2021

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

FILING OF YEAR END AUDIT

RESOLUTION #7-2021

RESOLVED, that the Supervisor be permitted sixty (60) days extension in which to file the year end reports with the State Comptroller.

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLUTION #8-2021

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RECORDS MANAGEMENT

RESOLUTION #9-2021

RESOLVED, that Town Clerk Pamela M. Lloyd be named as Records Management Officer and, the Supervisor Kevin B. Geraghty to be the Appeals Officer.

TAX COLLECTOR

RESOLUTION #10-2021

RESOLVED, that the Tax Collector Pamela Lloyd shall deposit in her name as Tax Collector of the Town of Warrensburg at Glens Falls National Bank, Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor at least once per week after receipt.

PETTY CASH/TOWN CLERK

RESOLUTION #11-2021

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

TAX COLLECTOR CASH DRAWER

RESOLUTION #12-2021

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land tax bills not to exceed \$100.00 (One Hundred Dollars).

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SEWER/WATER CLERK CASH DRAWER

RESOLUTION #13-2021

RESOLVED, that the Sewer/Water Clerk is authorized to establish a cash drawer for the collection of Sewer/Water fees in an amount not to exceed \$100.00 (One Hundred Dollars).

TOWN HISTORIAN

RESOLUTION #14-2021

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2021.

LEGAL SERVICES FOR ASSESSOR

RESOLUTION #15-2021

RESOLVED, that the Supervisor is authorized to enter into a contract with Bartlett, Pontiff, Stewart and Rhodes for legal services for the Assessor on a per diem basis.

LEGAL SERVICES FOR TOWN

RESOLUTION #16-2021

RESOLVED, that the Supervisor is authorized to enter into a contract with Miller, Mannix, Schachner & Hafner, LLC for Town Legal Services.

APPOINTMENT OF BUDGET OFFICER

RESOLUTION #17-2021

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2021 and receive Budget Officer Pay of \$2,423.00.

SALARIES

RESOLUTION #18-2021

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2021 at the amounts respectfully stated in the budget.

ACCEPT COMMITTEE APPOINTMENTS

RESOLUTION #19-2021

RESOLVED, to accept the Committee Appointments for the Year 2021.

REAFFIRM THE APPOINTMENTS TO THE ZONING BOARD OF APPEALS

RESOLUTION #20-2021

RESOLVED, that the Town Board hereby reaffirm the appointments to the Zoning Board of Appeals and confirm their terms of office.

REAFFIRM THE APPOINTMENTS TO THE PLANNING BOARD

RESOLUTION #21-2021

RESOLVED, that the Town Board hereby reaffirm the appointments to the Planning Board and confirm their terms of office.

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2021

RESOLUTION #22-2021

RESOLVED, to set the mileage reimbursement allowance for 2021 at \$.56 per the IRS rate.

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RESOLUTION FOR ENGINEERING SERVICES

RESOLUTION #23-2021

RESOLVED, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2021.

APPOINT COURT OFFICER

RESOLUTION #24-2021

RESOLVED, to appoint Susan Campbell as Court Officer and setting her duties to be that of a Town Court Officer.

RESOLUTION FOR EQUIPMENT REPAIR BY CRANE MOUNTAIN MECHANICAL

RESOLUTION #25-2021

RESOLVED, to authorize the Supervisor to enter into an agreement with Crane Mountain Mechanical for equipment repairs to vehicles in all departments.

ASSOCIATION OF TOWNS

RESOLUTION #26-2021

RESOLVED, that the Town of Warrensburg continues to be a member of the Association of Town for 2021 and any member who wants to participate in the Annual Meeting of the Association which will be held virtually, from February 14-17, 2021 is permitted to do so.

AATV - ADIRONDACK ASSOCIATION OF TOWNS AND VILLAGES

RESOLUTION #27-2021

RESOLVED, that the Town of Warrensburg continue to be a members of the Adirondack Association of Towns and Villages and permits the Supervisor to represent the Town.

Next meeting scheduled for Wednesday January 13, 2021 at 7:00 p.m.

MEETING ADJOURN

On motion of Councilperson Larkin, seconded by Councilperson Alexander, the meeting was adjourned at 4:47 p.m.

Respectfully Submitted,

Pamela M. Lloyd, Town Clerk