

**REGULAR MEETING, WARRENSBURG TOWN BOARD, OCTOBER 10, 2012**

The regular meeting of the Warrensburg Town Board was held on Wednesday, October 10, 2012 at the Albert Emerson Town Hall at 7:00 p.m. with the following members present:

<b>PRESENT:</b>	<b>Supervisor</b>	<b>Kevin Geraghty</b>
	<b>Councilman</b>	<b>John Alexander</b>
	<b>Councilman</b>	<b>Bryan Rounds</b>
	<b>Councilwoman</b>	<b>Joyce Reed</b>
	<b>Councilwoman</b>	<b>Linda Marcella</b>

**OTHERS PRESENT:** Donna A. Combs, Town Clerk; Ed Pennock, Highway Superintendent; Thomas Belden; Sandi Parisi, Town Historian; and numerous Town residents.

**RESOLUTION #176-12**

**MOVE TO SCHEDULED PUBLIC HEARING**

On motion of Councilman Alexander, seconded by Councilman Rounds, the following resolution was **ADOPTED**

**AYES 5** Alexander, Rounds, Geraghty, Reed, Baker- Marcella

**NAYS 0**

**RESOLVED**, that this meeting be interrupted to hold a public hearing advertised for this evening at 7:00 p.m.

**PUBLIC HEARING – LOCAL LAW #3 OF 2012-PROPERTY MAINTENANCE**

Public Hearing was called to order at 7:00 p.m.

Following distribution of the proposed Local Law to the Town Board members in September, a legal notice was printed on September 27, 2012 in the Glens Falls Post Star, with a copy of said notice posted on the Town Clerk's bulletin board on September 21, 2012. The contents of that legal notice were read into the record.

Tom Grace-asked if the local law was selective enforcement, and, if the Code Enforcement Officer would have to respond to every complaint he received. Mr. Grace told the Town Board he considered that a vast amount of work load, and asked if the County would not be the teeth to enforce this law.

Supervisor Geraghty explained if the Town received a local complaint on someone who allowed their property to be run down, it would allow our Code Enforcement Officer to enforce the complaint. Supervisor Geraghty explained the Code Enforcement Officer will still have to refer this to Warren County, which the Town has done this year. Supervisor Geraghty said this is in reaction to people who have

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called the Town Hall about abandoned and foreclosed properties. Supervisor Geraghty said the Code Enforcement Officer gets a lot of complaints from neighbors and he has to sort it out. Supervisor Geraghty said this law is not out there to play gotcha, it is to allow Chris or the Town to go in and clean up a property a little easier than it is now.

Mr. Grace-told the Town Board the vague wording of this local law could fit every fourth building in this town.

Councilman Alexander told Mr. Grace the Code Enforcement Officer would have to put his head in the right space and ask how blatant the complaint is, it is going to require some diplomacy to come into play.

Supervisor Geraghty said the Town Board has the final say, if people come in and they do not like the way it is going they can always bring it back to the Town Board. Supervisor Geraghty explained the law can always be changed or done away with but they need to give the law a chance because they have had a lot of complaints this year about foreclosed and abandoned properties.

**RESOLUTION #177-12**

**MINUTES**

On motion of Councilman Alexander, seconded by Councilwoman Baker- Marcella, the following resolution was **ADOPTED**

**AYES 5** Alexander, Rounds, Geraghty, Reed, Baker- Marcella

**NAYS 0**

**RESOLVED**, that the minutes of September 5, 2012, September 12 and, September 24, 2012 be approved.

**REPORTS OF TOWN OFFICIALS**

Reports were received and read from the following Town Officials: Town Clerk, Supervisor, Assessor, Justice, Dog Control Officer and Enforcement Officer.

**COMMITTEE REPORTS**

Committee reports were given from the following: Economic Development, Highway, Lighting, Historian, Museum, Parks, Rec., Sewer and Water.

**COMMUNICATIONS:**

- 1) A letter from Lynn Smith resigning her position on the Planning Board.

**RESOLUTION #178-12**

**CLOSE PUBLIC HEARING**

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**On motion of Councilman Alexander, seconded by Councilman Rounds, the following resolution was ADOPTED**

**AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella  
NAYS 0**

**RESOLVED, that the public hearing be closed at 7:16 p.m. and that this Board return to the regular session.**

**RESOLUTION #179-12**

**ADOPT LOCAL LAW #3 OF 2012, PROPERTY MAINTENANCE LAW**

**On motion of Councilman Alexander, seconded by Councilman Rounds the following resolution was ADOPTED by role call vote:**

**AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella  
NAYS 0**

**IT IS RESOLVED, to adopt Local Law #3 of 2012 titled Property Maintenance Law.**

**RESOLUTION #180-12**

**SCHEDULE WORKSHOP TOWN BOARD SPECIAL MEETING**

**On motion of Councilman Alexander, seconded by Councilman Rounds, the following resolution was ADOPTED**

**AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella  
NAYS 0**

**IT IS RESOLVED, to hold a special workshop meeting for the Tentative 2013 Town Budget on Monday, October 22, 2012 at 4:30 p.m. and,**

**FURTHER RESOLVED, to schedule a public hearing on the Preliminary Budget on Wednesday, October 24, 2012 at 7:00 p.m. and authorizing the Town Clerk to advertise the hearing in the legal section of the Post Star.**

**RESOLUTION #181-12**

**OCCUPANCY TAX GRANT FOR HISTORICAL SOCIETY**

**On motion of Councilwoman Reed, seconded by Councilwoman Baker-Marcella, the following resolution was ADOPTED**

**AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella  
NAYS 0**

**RESOLVED, to approve \$253.00 in Occupancy Tax Money to the Warrensburgh Historical Society for brochure distribution and a Banner for Exit 23 for the Holiday Toy Show.**

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### **DISCUSSION – PUBLIC CONCERNS**

**Supervisor Geraghty announced the Fall Clean Up Days for the Highway will be October 22, 2012 through October 26, 2012.**

**Supervisor Geraghty reported the Economic Development Committee Meeting will be holding a special meeting with the local businesses on Thursday, October 18<sup>th</sup> at the Town Hall at 7:00 p.m.**

**Thomas Belden – told the Town Board the Landfill has started accepting plastics at the Landfill, everything is being recycled other than tires.**

**Councilwoman Baker – Marcella spoke about a sheet that has the types of plastics listed that can be recycled that is available at the Town Hall and said this is really great in regards to the plastics which the Town has been paying for up until now to dispose of. Councilwoman Baker-Marcella said the Town is looking for ways to get revenues for the recyclables to help off set the cost of the Landfill. Councilwoman Baker-Marcella asked how they could get the recyclable sheet to households.**

**Councilman Alexander suggested it be put on the website.**

**Supervisor Geraghty said the Landfill will be kept open six days a week year round this year, it will still be closed on Mondays.**

**Thom Randall – inquired if the Town Landfill is getting a fair price for aluminum that is being disposed of. Mr. Belden told Mr. Randall that aluminum is disposed of with the tin cans, the town would have to put a lot of bins in if they were going to separate.**

**Discussion ensued on the different items that contain aluminum and where they are placed at the Landfill for disposal.**

### **DISCUSSION – MAILINGS MADE EASY**

**Supervisor Geraghty opened discussion telling the Town Board he was aware that they were concerned about always using Mailings Made Easy for the tasks, it is his thought they will work that out, if anyone has a small task we would do most of the work here but we would use Mailings Made Easy for the mailing of the envelopes and do our own envelope stuffing here, in house. Supervisor Geraghty asked if that would suffice.**

**Councilwoman Baker-Marcella said that they had the presentation and that they never really voted on it, it was not in the minutes so she did not think they voted on it any way. Councilwoman Baker-Marcella said the whole idea in them doing it was because they wanted to try to lighten the load in the Clerks Office because of the new extra mailings and in terms of budgetary concerns to reduce the cost of postage.**

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**Councilwoman Baker-Marcella said her personal opinion was when ever they can, and, she knows that there will be times when it is not feasible really for us to do it, she thinks there are other times when it should be feasible for us to fold and stuff our own envelopes, that is \$.06 a piece, if it is another 1000 piece mailing that is another \$60.00 and they talk about budget issues where they have to watch every penny, those are the things. Councilwoman Baker-Marcella said it was her thought that the only fair thing to do is to give a little guidance about what they expect, that was her only concern, they really did not do that, they had the gal do a presentation to them and they thought it was a great idea.**

**Councilman Alexander told Councilwoman Baker-Marcella the Town Clerk's Office is now doing mailings four times for sewer and four times for water, along with property tax, that is a lot of folding, it could be overwhelming when they are doing seven to eight hundred mailings and Mailing Made Easy is doing it with success; we are saving on postage because they are giving us the bulk rate, it is almost pretty close to a wash. Councilman Alexander asked if they had to come up with a number to give to the Town Clerk for guidance about how many pieces, they do a couple hundred and that is easily done in house and have the massive mailings that are for water and sewer done in Mailings Made Easy. Councilman Alexander asked the Town Clerk for her opinion.**

**Town Clerk Combs said many times it depends on the time of year the mailings are being done.**

**Councilwoman Reed said she felt that all of the Water and Sewer billings should go to Mailings Made Easy.**

**Councilwoman Baker-Marcella said all we have really is three extra mailings for water, and, asked if that was correct. Councilwoman Baker-Marcella said this was her concern, and, they needed to put that aside and give some direction, they had always handled these before so the added work they are asking them to do in her office is another three mailings. Councilwoman Baker-Marcella told the Town Board they needed to remember \$.35 postage on each of those additional three mailings; they are also paying for the stationary and the envelopes so she is concerned that it is still going to bump up that line. Councilwoman Baker-Marcella said she just did not want to waste money when it is something we should be doing, we have a Clerk whose job is to file and do data entry and do mailings. Councilwoman Baker-Marcella said she did not put the calculator in on how much those extra mailings were going to cost them, they may not, they may eat up all of the savings that they have. Councilwoman Baker-Marcella said she wanted to use Mailings Made Easy but her question was about the stuffing and folding.**

**Councilman Alexander said it made sense to him to use that efficiency, it frees up hands to do other things instead of sitting there for hours and hours folding and**

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stuffing.

Councilman Rounds said he would do a motion to allow the Town Clerk to use her discretion on when to use Mailings Made Easy, and said she knows her office better than anyone.

**RESOLUTION #182-12**

**TOWN CLERK USE DISCRETION FOR MAILINGS MADE EASY**

**On motion of Councilman Rounds, seconded by Councilman Alexander, the following resolution was ADOPTED**

**AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella**

**NAYS 0**

**IT IS RESOLVED that the Town Clerk use her own discretion for when her office should use Mailings Made Easy for mass mailings from her office.**

**DISCUSSION – GARAGE SALE PARKING**

Supervisor Geraghty opened discussion telling the Town Board the no parking that was instituted for Garage Sale weekend went pretty well. Supervisor Geraghty said most of the parking tickets were issued on Main and Richards Avenue which seems to be the problem. Supervisor Geraghty said they did pretty well with what they tried to accomplish, Dave Cavanaugh, the Court Officer, worked from Wednesday on and he used his judgment. Supervisor Geraghty said he read in the paper that 19 tickets were issued and 6 cars were towed. Supervisor Geraghty said most of the vendors cooperated with them as far as no trailers, no RV's, and overnight parking. Supervisor Geraghty said they would just tighten up that little bit around the triangle next year to get those people into lots that are suited for that. Supervisor Geraghty said he knew some people parked around the triangle, he had a few complaints about that.

Councilwoman Baker-Marcella- asked if the Town Board receives any kind of an accounting for garage sale from the Chamber for any kind of expense and that sort of thing since they are sort of regularly asked.....Supervisor Geraghty said one has not been received since 2009.

**RESOLUTION #183-12**

**BUDGET MODIFICATIONS AND TRANSFERS**

**On motion of Councilwoman Reed, seconded by Councilman Rounds, the attached resolution was ADOPTED**

**AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella**

**NAYS 0**

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**RESOLUTION #184-12**

**PAY BILLS**

**On motion of Councilman Alexander, seconded by Councilman Rounds, the following resolution was ADOPTED**

**AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella**

**NAYS 0**

**IT IS RESOLVED, to pay the bills as outlined on Abstract #10-2012 as follows General Fund-\$24,318.96, Highway-\$94,841.14, Sewer Fund-\$13,264.41, Water Fund-\$4,947.09, Street Lights - \$5937.12, Capital Project Sidewalk Replacement-\$5802.24, Capital Project New Well-\$5800.00, Capital Project Water Meters-\$6427.30, Capital Project Brownfield Car Wash-\$128.80.**

**PRIVILEGE OF THE FLOOR-PUBLIC COMMENTS**

**Alan Hall – inquired about the fines for people who have not installed their water meters.**

**Supervisor Geraghty told Mr. Hall the Town took invasive action to get them in, the task was accomplished, most everyone has made an appointment. Supervisor Geraghty explained that some of the people who are running behind are people who need curb repairs from the Water Department, the team is taking care of that this week. Supervisor Geraghty said there are less than thirty people who have not installed meters, and, they are not going to get off by just paying \$500.00, that was just a number that they picked, they may set anyone without a meter rate to pay \$1000.00 a year for water because the whole idea is to get people to install meters.**

**Thomas Belden – said that the Town Water Department has been doing drive bys with the lap top computer that reads the water meters performing test runs and checking to see if there are leaks in peoples homes, people will be notified if they have a leak before they receive a bill. Mr. Belden said all of the meters can be read in one day.**

**Discussion ensued on how the residents can read their own meter if they so choose to do so.**

**Joseph Barlow – said he wished to applaud the Town Board for initiating this procedure, it was something he wanted done years ago.**

**Teresa Whalen – gave a brief report on the Farmers Market, telling the Town Board it was very successful this year. Ms. Whalen told the Town Board the Beautification Committee has been doing a lot of planting for the Bi Centennial, new planting areas in town as well as existing planting areas. Ms. Whalen then introduced Jamie Morgan to speak to the Town Board about the fall plantings.**

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**Jamie Morgan, President of the PTSA – said they are working in conjunction with Beautification on a fundraiser right now, a catalog, to sell bulbs for plantings to help out the town and get people encouraged and which will also help out with fundraising for the schools.**

**Supervisor Geraghty told Ms. Morgan to make sure she brings the catalog to the Town Board because they do the plantings at Fred Flynn Park.**

**Councilwoman Baker Marcella said that this could be placed on the Clerk's counter for the people who come in, she can hand them out.**

### **COMMUNITY ANNOUNCEMENTS**

**Supervisor Geraghty spoke about the new Health Center building saying they will be breaking ground in the spring.**

**Supervisor Geraghty said that there will be a Halloween Parade October 31<sup>st</sup> at the Health Center and that Christmas in Warrensburgh will be December 1<sup>st</sup> and December 2<sup>nd</sup>, the Chamber of Commerce is holding a mixer in conjunction with the Town Museum on Thursday, October 11<sup>th</sup> at the Museum.**

### **PRIVILEGE OF THE FLOOR-PUBLIC CONCERNS**

**Gary Cooper – asked about sidewalks and paving, if there is regulation on the widths of the sidewalks. Mr. Cooper said that with the money that is going into sidewalks and new roads for black top, and, with so many different types of curbing that can be installed, there should be a way of discouraging parking on the sidewalks. Mr. Cooper also mentioned an inconsistency in heights on some of the sidewalks, and, asked why the Town does not put money in the budget to address curbing.**

**Highway Superintendent Pennock explained to Mr. Cooper about the narrowness of some of the streets and the traffic flow on the streets.**

**Discussion ensued on the parking on the streets, sidewalks and curbing.**

**Peggy Knowles asked about regulating the traffic that leaves Stewarts parking lot onto Elm Street.**

**Discussion ensued about traffic patterns on Main Street by Stewarts, and Elm Street and Stewart Farrar Street.**

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**On motion of Councilman Alexander, seconded by Councilman Rounds, the meeting was adjourned at 7:53 p.m.**

**Respectfully submitted,**

**Donna A. Combs, RMC/CMC  
Warrensburg Town Clerk**