

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.3, 2012

The Organizational meeting of the Warrensburg Town Board was held on Tuesday, January 3, 2012 at 6:00 p.m. at the Albert Emerson Town Hall with the following members present:

PRESENT:	Supervisor	Kevin Geraghty
	Councilman	John Alexander
	Councilwoman	Joyce Reed
	Councilwoman	Linda Marcella
	Councilman	Bryan Rounds

OTHERS PRESENT: Donna A. Combs, Town Clerk; Ed Pennock, Highway Superintendent; Bryan Winslow, Town Justice; Mindy Fisk, Town Justice; Tom Belden; Sandi Parisi, Town Historian; Robert Hafner, Attorney for the Town; and numerous Town residents.

SWEARING IN OF TOWN OFFICIALS

Judge Mindy Fisk swore in the following Town Officials: Bryan Winslow, Town Justice, Donna Combs, Town Clerk, Ed Pennock, Highway Superintendent, Linda Marcella, Town Councilwoman, and Joyce Reed, Town Councilwoman.

RESOLUTION #1-12

ADOPT ORGANIZATIONAL RESOLUTIONS #2- #26

On motion of Councilman Alexander, seconded by Councilman Rounds, the following resolutions were: ADOPTED – VOTE – AYES 5 NAYS 0.

RESOLUTION #2-12

REGULAR MEETING

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-12

DEPUTY SUPERVISOR

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2012.

RESOLUTION #4-12

OFFICIAL DEPOSITORIES

RESOLVED, that the Glens Falls National Bank and TD Bank North (Warrensburg Office) are designated official depositories for the Town funds.

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**RESOLUTION #5-12
OFFICIAL NEWSPAPERS**

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

**RESOLUTION #6-12
INVESTMENT OF SURPLUS FUNDS**

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

**RESOLUTION #7-12
ASSOCIATION OF TOWNS**

RESOLVED, that Town Officials are permitted to attend Association of Towns meeting in New York City in February at Town expense with individual Town Board authorization, naming the Supervisor the regular delegate, authorizing the Supervisor to name John Alexander an alternate for voting purposes.

**RESOLUTION #8-12
FILING OF YEAR END REPORT**

RESOLVED, that the Supervisor be permitted sixty days extension in which to file year-end reports with State Comptroller.

**RESOLUTION #9-12
PAYMENT OF BILLS AHEAD OF ABSTRACT**

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and prior to audit, by the Supervisor on recommendation of the Town Board.

**RESOLUTION #10-12
RECORDS MANAGEMENT**

RESOLVED, that Donna A. Combs be named as Records Management Officer and, the Supervisor to be the Appeals Officer.

**RESOLUTION #11-12
TAX COLLECTOR**

RESOLVED, that the Tax Collector deposit in her name as Tax Collector of the Town of Warrensburg at T.D. Bank, N.A., Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor within 15 days after receipt.

**RESOLUTION #12-12
PETTY CASH/TOWN CLERK**

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

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**RESOLUTION #13-12
COLLECTOR CASH DRAWER**

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land, Water and Sewer bills not to exceed \$100.00 (One Hundred) each.

**RESOLUTION #14-12
TOWN HISTORIAN**

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2012.

**RESOLUTION #15-12
CHAMBER OF COMMERCE RENTAL SPACE**

RESOLVED, that the Supervisor is authorized to enter into a contract with the Chamber of Commerce for official rental space for the Chamber for a lease of \$1.00 (one dollar) per year.

**RESOLUTION #16-12
LEGAL SERVICES**

RESOLVED, that the Supervisor is authorized to enter into a contract with Miller, Mannix, Schachner & Hafner, LLC for legal services for the Town Board, Planning Board and the Zoning Board of Appeals on a per diem basis at an hourly rate of \$160.00 per hour.

**RESOLUTION #17-12
LEGAL SERVICES FOR ASSESSOR**

RESOLVED, that the Supervisor is authorized to enter into a contract with Muller & Mannix and or Bartlett, Pontiff, Stewart and Rhodes, P.C. for legal services for the Assessor on a per diem basis.

**RESOLUTION #18-12
APPOINTMENT OF KIM MONTHONY TO WARREN COUNTY YOUTH BOARD**

RESOLVED, to designate Kim Monthony to the Warren County Youth Board for the year 2012.

**RESOLUTION #19-12
APPOINTMENT OF BUDGET OFFICER**

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2012.

**RESOLUTION #20-12
SALARIES**

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2012 at the amounts respectfully stated in the budget.

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RESOLUTION #21-12

ACCEPT COMMITTEE APPOINTMENTS

RESOLVED, to accept the Committee Appointments for the Year 2012.

RESOLUTION #22-12

RE-APPOINT SHALE MILLER TO THE PLANNING BOARD

RESOLVED, to appoint Shale Miller to the Warrensburg Planning Board (January 2017).

RESOLUTION #23-12

RE-APPOINT ALAN HALL TO ZONING BOARD OF APPEALS

RESOLVED, to re-appoint Alan Hall to the Warrensburg Zoning Board of Appeals with a term to expire on January, 2017.

RESOLUTION #24-12

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2012

RESOLVED, to set the mileage reimbursement allowance for 2012 at \$.555 or the IRS rate, if it changes.

RESOLUTION #25-12

AUTHORIZE SUPERVISOR TO ENTER INTO CONTRACT WITH UPSTATE TOURS FOR ASSOCIATION OF TOWNS BUS

IT IS RESOLVED, that the Supervisor is authorized to enter into an agreement with Upstate Tours to allow the Town of Warrensburg to contract for a bus for the Association of Towns Annual Training and Meeting to be held in New York City so the Town is able to contract with other towns to provide transportation, with the provision that any bus seat reservation purchased must be paid for at the time the bus seat reservation is made.

RESOLUTION #26-12

RESOLUTION DESIGNATING TOWN POLICE OFFICER

RESOLVED, to designate David Cavanaugh as Town of Warrensburg Police Officer, setting his duties to be that of a Town Court Officer.

RESOLUTION #27-12

AUTHORIZING VOUCHERS TO BE PAID AHEAD OF ABSTRACT

RESOLVED, to authorize the following vouchers to be paid ahead of Abstract #1: Upstate Tours, Association of Towns, Hilton New York and Sheraton New York.

RESOLUTION #28-12

RE-APPOINT JAMES COOPER CHAIRMAN OF THE ZONING BOARD OF APPEALS

IT IS RESOLVED, to re-appoint James Cooper Chairman of the Zoning Board of Appeals for the year 2012.

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DISCUSSION – ASSOCIATION OF TOWNS ANNUAL MEETING

Town Clerk Combs read the correspondence from the Association of Towns and said the proposed resolution copies for 2012 at the Annual meeting would be in the Town Board member's folders for them.

RESOLUTION #29-12

SCHEDULE EMS PUBLIC HEARING

On motion of Councilman Rounds, seconded by Councilwoman Reed, the following resolution was ADOPTED – VOTE – AYES 5 NAYS 0

IT IS RESOLVED, to schedule a public hearing for the Ambulance Contract with Warrensburg Emergency Medical Services for January 11, 2012 at 7:00 p.m.

RESOLUTION #30-12

AUTHORIZE SUPERVISOR TO SIGN RICHARDS LIBRARY CONTRACT

On motion of Councilman Alexander, seconded by Councilwoman Marcella, the following resolution was ADOPTED – VOTE – AYES 5 NAYS 0

RESOLVED, the Supervisor is authorized to sign the agreement with Richards Library for the fiscal year 2012 for Library Services for the Town of Warrensburg.

RESOLUTION #31-12

AUTHORIZING SNOW AND ICE CONTRACT WITH WARREN COUNTY

On motion of Councilwoman Reed, seconded by Councilman Alexander, the attached resolution was ADOPTED – VOTE – AYES 5 NAYS 0

RESOLUTION #32-12

AUTHORIZING 2012 SENIOR TRANSPORTATION AGREEMENT

On motion of Councilwoman Marcella, seconded by Councilwoman Reed, the following resolution was ADOPTED – VOTE – AYES 5 NAYS 0

IT IS RESOLVED, to authorize the Supervisor to enter into a transportation agreement between the Town of Warrensburg and Warren-Hamilton County Community Action Agency for senior citizens for the year 2012 for 24 possible trips equal to \$4,320.00.

RESOLUTION #33-12

AUTHORIZING 2012 AGREEMENT BETWEEN THE COUNTY OF WARREN ON BEHALF OF WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND THE TOWN

On motion of Councilwoman Reed, seconded by Councilman Rounds, following resolution was ADOPTED – VOTE – AYES 5 NAYS 0.

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IT IS RESOLVED, to authorize the Supervisor to enter into an agreement between the County of Warren on behalf of Warren-Hamilton County Office for the Aging and the Town of Warrensburg to provide needed service for the elderly of the County of Warren.

RESOLUTION #34-12

AUTHORIZING THE MUNICIPAL MASTER SIGNERS CERTIFICATE

On motion of Councilwoman Reed, seconded by Councilman Alexander the attached resolution was ADOPTED – VOTE – AYES 5 NAYS 0.

STATE OF THE TOWN

Supervisor Geraghty gave a State of the Town update to the residents and the Town of Warrensburg about 2011.

Respectfully submitted,

Donna A. Combs, RMC/CMC
Warrensburg Town Clerk