

**MINUTES
TOWN OF WARRENSBURG
ORGANIZATIONAL MEETING
REGULAR TOWN BOARD MEETING
JANUARY 8, 2025 AT 7:00 PM
AT ALBERT EMERSON TOWN HALL**

THIS MEETING WAS HELD VIA YOUTUBE INTERNET BROADCAST AND OPEN TO THE PUBLIC. THE YOUTUBE LINK CAN BE FOUND ON THE WARRENSBURG TOWN WEBSITE. (warrensburngy.us)

PRESENT:	Supervisor	Kevin Geraghty
	Councilperson	John Alexander
	Councilperson	Bryan Rounds
	Councilperson	Robert Sutphin
	Councilperson	Jerold Quintal II

OTHERS PRESENT: Pamela Lloyd, Town Clerk; and Sharon Long.

Meeting was called to order by Supervisor, Kevin Geraghty at 7:00 p.m. and the Salute to the Flag.

ADOPT ORGANIZATIONAL RESOLUTIONS #2 thru #27 FOR YEAR 2025

RESOLUTION #1-2025

ON MOTION OF: Councilperson Robert Sutphin

SECONDED BY: Councilperson Joq Quintal II

RESOLVED, to adopt Organizational Resolutions #2 thru #27 for the year 2025

RESOLUTION DULY ADOPTED JANUARY 8, 2025 BY THE FOLLOWING VOTES:

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

REGULAR MEETING

RESOLUTION #2-2025

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

DEPUTY SUPERVISOR

RESOLUTION #3-2025

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2025 and to pay the position \$792.00 for the year.

OFFICIAL DEPOSITORY

RESOLUTION #4-2025

RESOLVED, that the Arrow Bank and TD Bank are designated official depository for the Town funds.

OFFICIAL NEWSPAPERS

RESOLUTION #5-2025

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

ORGANIZATIONAL TOWN BOARD MEETING – JANUARY 8, 2025

INVESTMENT OF SURPLUS FUNDS

RESOLUTION #6-2025

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

FILING OF YEAR END AUD

RESOLUTION #7-2025

RESOLVED, that the Supervisor be permitted sixty (60) days extension in which to file the year end reports with the State Comptroller.

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLUTION #8-2025

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RECORDS MANAGEMENT

RESOLUTION #9-2025

RESOLVED, that Town Clerk Pamela M. Lloyd be named as Records Management Officer and, the Supervisor Kevin B. Geraghty to be the Appeals Officer.

TAX COLLECTOR

RESOLUTION #10-2025

RESOLVED, that the Tax Collector Pamela M. Lloyd shall deposit in her name as Tax Collector of the Town of Warrensburg at Arrow Bank, Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor at least once per week after receipt.

PETTY CASH/TOWN CLERK

RESOLUTION #11-2025

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

TAX COLLECTOR CASH DRAWER

RESOLUTION #12-2025

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land Tax Bills not to exceed \$100.00 (One Hundred Dollars).

SEWER/WATER CLERK CASH DRAWER

RESOLUTION #13-2025

RESOLVED, that the Sewer/Water Clerk is authorized to establish a cash drawer for the collection of Sewer Fees in an amount not to exceed \$100.00 (One Hundred Dollars) and also establish a separate Cash drawer for the collection of water fees in an amount not to exceed \$100.00 (One Hundred Dollars).

TOWN HISTORIAN

RESOLUTION #14-2025

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2025.

ORGANIZATIONAL TOWN BOARD MEETING – JANUARY 8, 2025

LEGAL SERVICES FOR ASSESSOR

RESOLUTION #15-2025

RESOLVED, that the Supervisor is authorized to enter into a contract Bartlett, Pontiff, Stewart and Rhodes for legal services for the Assessor on a per diem basis.

LEGAL SERVICES FOR TOWN

RESOLUTION #16-2025

RESOLVED, that the Supervisor is authorized to enter into a contract with Miller, Mannix, Schachner & Hafner, LLC for Town Legal Services.

APPOINTMENT OF BUDGET OFFICER

RESOLUTION #17-2025

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2024 and receive Budget Officer Pay of \$5,150.00.

SALARIES

RESOLUTION #18-2025

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2025 at the amounts respectfully stated in the budget.

REAFFIRM THE APPOINTMENTS TO THE ZONING BOARD OF APPEALS

RESOLUTION #19-2025

RESOLVED, that the Town Board do hereby reaffirm the appointments to the Zoning Board of Appeals and confirm their terms of office.

REAFFIRM THE APPOINTMENTS TO THE PLANNING BOARD

RESOLUTION #20-2025

RESOLVED, that the Town Board do hereby reaffirm the appointments to the Planning Board and confirm their terms of office.

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2025

RESOLUTION #21-2025

RESOLVED, to set the mileage reimbursement allowance for 2025 at \$.70 per the IRS rate.

RESOLUTION FOR ENGINEERING SERVICES

RESOLUTION #22 -2025

RESOLVED, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2025.

RESOLUTION FOR EQUIPMENT REPAIR

RESOLUTION #23-2025

RESOLVED, to authorize the Supervisor to enter into an agreement with Crane Mountain Mechanical for equipment repairs to vehicles in all departments.

ASSOCIATION OF TOWNS

RESOLUTION #24-2025

RESOLVED, that the Town of Warrensburg continues to be a member of the Association of Town for 2025. Dues are \$1,100 for the year, same as last year.

ORGANIZATIONAL TOWN BOARD MEETING – JANUARY 8, 2025

AATV- ADIRONDACK ASSOCIATION OF TOWNS AND VILLAGES

RESOLUTION #25-2025

RESOLVED, that the Town of Warrensburg continue to be members of the Adirondack Association of Towns and Villages and permits the Supervisor to represent the Town. Membership fees are \$550.00.

APA LOCAL GOVERNMENT REVIEW BOARD

RESOLUTION #26-2025

RESOLVED, that the Town of Warrensburg continues to be a supporter of the APA Local Government Review Board in 2025. Membership fees are \$300.00.

OFFICIAL UNDERTAKING OF MUNICIPAL OFFICIALS

RESOLUTION #27-2025

RESOLVED, that the Town Board of the Town of Warrensburg does hereby require the Supervisor, Deputy Supervisor, Town Clerk, Tax Collector, Town Justices and Highway Superintendent to execute said Official Undertaking as required by said law.

REGULAR TOWN BOARD MEETING - JANUARY 8, 2025

APPROVE MINUTES OF TOWN BOARD MEETINGS HELD ON DECEMBER 30, 2024

RESOLUTION #28-2025

INTRODUCED BY: Councilperson John Alexander

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Joq Quintal II

RESOLVED, to approve the Minutes of the Special Town Board Meeting held on December 30, 2024.

RESOLUTION DULY ADOPTED JANUARY 8, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

REPORTS OF TOWN OFFICIALS:

The Town Officials reports were received and read by the following: Town Clerk – Pamela Lloyd; Supervisor, – Kevin Geraghty; Assessor - John Alexander; Dog Control – No Report/Supervisor Geraghty spoke; Justice – Robert Sutphin; Landfill – No Report; Planning Department - Bryan Rounds; Code Enforcement Officer – Kevin Geraghty; Highway Superintendent – No Report – Supervisor Geraghty Spoke on behalf of report. **These reports will also be available to view on the Town of Warrensburg Website. (warrensburgny.us)**

REPORTS OF COMMITTEES:

The Committee Reports were received and will be placed on the Town of Warrensburg Website (warrensburgny.us) and will no longer be read at the Town Board Meetings Per Supervisor Geraghty.

REGULAR TOWN BOARD MEETING - JANUARY 8, 2025

COMMUNICATIONS:

Chamber of Commerce will be moving into the basement of the Town Hall, in the office were Beautification had items stored.

DISCUSSION: Supervisor Geraghty stated that Beautification had moved all their supplies out and Suzanne Tyler has started cleaning up the room and getting it painted. They will be moving their office furniture and supplies in soon. Supervisor Geraghty asked the Attorney, Jackie White to work on a little lease agreement for the Chamber of Commerce.

Marine Corps League gave the Warrensburg Town Hall – Distinguished Service Award for setting a Toys Tots drop off box in the Town Hall.

REQUEST FOR BIDS ON FOUR TRUCKS THRU WARREN COUNTY PURCHASING DEPT.

RESOLUTION #29-2025

INTRODUCED BY: Councilperson John Alexander
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Bryan Rounds

WHEREAS, the Warrensburg Town Board request to advertise for bids for three (3) Ford Pickup trucks and one (1) Dodge Dump truck through Warren County Purchasing Department on a Warren County Bid package as follows:

- One (1) F150 Ford for the Recreation Department
- One (1) F250 Ford with plow package for the Sewer/Water Department
- One (1) F250 Ford with plow package for the Highway Department
- One (1) 5500 Dodge Dump truck for the Highway Department

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved to advertise for bids on three (3) Ford Pickup trucks and one (1) Dodge Dump truck through the Warren County Purchasing Department on a Warren County Bid Package.

RESOLUTION DULY ADOPTED JANUARY 8, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

REQUEST FOR OCCUPANCY TAX FUNDS FROM WARRENSBURG BEAUTIFICATION FOR 2024 CHRISTMAS IN WARRENSBURG EXPENSES

RESOLUTION #30-2025

INTRODUCED BY: Councilperson Bryan Rounds
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

REGULAR TOWN BOARD MEETING - JANUARY 8, 2025

WHEREAS, the Warrensburg Town Board received a request from the Warrensburg Beautification Committee for Occupancy Tax Funds in the amount of \$3,500.00 to use towards advertising expenses for the 2024 Christmas in Warrensburg.

NOW, THEREFORE, BE IT

RESOLVED, that the Warrensburg Town Board hereby approved the request for Occupancy Tax Funds from Warrensburg Beautification Committee in the amount of \$3,500.00 for advertising of the 2024 Christmas in Warrensburg. NOTE: This was already paid on Abstract 013 of 2024.

RESOLUTION DULY ADOPTED JANUARY 8, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

RESOLUTION CONCERNING DORMITORY AUTHORITY
OF NEW YORK GRANT FOR POLE BARN
CONSTRUCTION

RESOLUTION #31-2025

INTRODUCED BY: Councilperson John Alexander

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Robert Sutphin

WHEREAS, the Warrensburg Town Board (the "Town Board") is seeking to purchase and construct a pole barn (the "Project") on Town property Located at 4067 Route 9, Warrensburg, New York and identified as Tax Map Parcel No. 210.2-1-2 (the "Property"); and

WHEREAS, the Town is seeking a grant to finance a portion of the Project (the "Grant") from the Dormitory Authority of the State of New York ("DASNY") pursuant to the State and Municipal Facilities Capital Program ("SAM"); and

WHEREAS, the Town Officers and Counsel must execute various certifications and documents in order to apply for and receive Grant funds;

WHEREAS, the Town Board previously determined the Project is an Unlisted Action under the New York State Environmental Quality Review Act ("SEQRA") and adopted a SEQRA Negative Declaration on August 14, 2024; and

NOW, THEREFORE, BE IT

RESOLVED, that all of the acts taken and decisions made on behalf of the Town relating to the matters described above to the date hereof by the Town Supervisor, Town Board and Town Counsel are hereby ratified and approved;

RESOLVED, that the Property is owned by the Town of Warrensburg and the Town Board does not know of any reason that would prevent the lawful construction of the pole barn on the Property; and

RESOLVED, the Town Supervisor, Deputy Supervisor, any other Town Board Member and Town Counsel are hereby authorized to execute and deliver the attached Grantee Certification, Project Certification and Certificate of Municipal Site Control in substantially similar form as attached to this Resolution with such revisions and amendments as the Town Supervisor and Town Counsel deem to be in the best interests of the Town; and be it

REGULAR TOWN BOARD MEETING - JANUARY 8, 2025

FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute and deliver such other documents and take such further actions as he deems necessary and appropriate to effectuate the intent of this Resolution.

THIS RESOLUTION WAS DULY PUT TO A ROLL CALL VOTE ON JANUARY 8, 2025 WHICH RESULTED AS FOLLOWS:

AYES: 5 **NAYS:** 0 **ABSENT:** 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

Discussion on selling of Town Property located at 35 Swan Street, approximately 6.98 acres.

DISCUSSION: Supervisor Geraghty stated, The other day someone approached him that was interested in possibly purchasing 35 Swan Street, which is where the town used to have a well. The property is not used by the Town anymore due to the old well on it was always discolored and had an odor to it. Supervisor Geraghty told the person that it would need to be appraised first and if the Town would like to go further the Town Attorney would guide the Town thought the procedures and it would have to be advertise out to bid on as well.

Supervisor Geraghty also had someone inquire about the stone at the highway garage and the Town Attorney said that it would have to go out to bid as well, as it is Surplus that the Town is not in need of.

Information in your folders about FERC Project No. 9074 – Warrensburg Hydroelectric Project new license application. DEC has asked if the Town would be interested in having the abandoned raceway removed from the Dam. They feel it would improve the site if the raceway is removed.

DISCUSSION: Supervisor Geraghty stated. He got to tour the plant in the fall and it's a nice little plant and it is well kept and he asked the board if they feel the raceway should be removed. Councilperson Sutphin stated, He agrees that the raceway should be removed, it is not barricaded and kids could climb on it and it is a hazard. Supervisor Geraghty stated he will put together a letter and email it out supporting the removal of the raceway.

APPROVE BUDGET MODIFICATIONS – (6)

RESOLUTION #32-2025

INTRODUCED BY: Councilperson Robert Sutphin

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

WHEREAS, the Town of Warrensburg request to approve the Budget Modifications as follows:

**Town of Warrensburg
Budget Modification
January 8, 2025 for FYE 12/31/2024**

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GENERAL FUND

A3510.100	Dog Control - Personnel Services	\$	868.16	
A3989.120	Crossing Guard - Part Time	\$	2,704.00	
A7110.100	Parks - Personal Services			\$ 3,572.16
	<u>Parks Personal Pay Shortage</u>			

GENERAL FUND

A1220.102	Supervisor - Personal Services	\$	375.63	
A7110.110	Parks - Personal Services - Over Time	\$	513.01	
A7450.100	Museum - Personal Services	\$	236.36	
A8160.105	Refuse Coll & Disp - Health Ins Comp			\$ 500.00
A7110.105	Parks - Health Ins Comp			\$ 625.00
	<u>Health Ins Comp for new EEs not budgeted</u>			

GENERAL FUND

A8160.100	Refuse Collection & Disp - Personal Services	\$	66.51	
A8160.110	Refuse Collection & Disp - Over Time			\$ 66.51
	<u>Refuse Collection & Disp O/T Pay Shortage</u>			

GENERAL FUND

A1620.100	Buildings - Personal Services	\$	539.08	
A1355.102	Assessors - Assessors Clerk			\$ 539.08
	<u>Pay Shortage</u>			

HIGHWAY FUND

DA5110.100	Street Maintenance Personal Svcs	\$	5,801.00	
DA5110.120	Street Maintenance Part Time	\$	1,884.94	
DA5142.400	Snow Removal Contractual	\$	5,422.62	
DA5110.105	Street Maintenance Health Ins Comp			\$ 4,500.00
DA5110.110	Street Maintenance - Over Time			\$ 8,608.56
	<u>Contractual Shortage</u>			

SEWER FUND

SS8120.401	Sanitary Sewers - Contractual Electric	\$	11,636.55	
SS8120.100	Sanitary Sewers - Personal Services			\$ 6,320.00
SS8120.110	Sanitary Sewers - Over Time			\$ 115.03
SS8120.400	Sanitary Sewers - Contractual			\$ 5,201.52
	<u>Contractual Shortage</u>			

REGULAR TOWN BOARD MEETING - JANUARY 8, 2025

NOW THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approves the Budget Modifications.

RESOLUTION DULY ADOPTED JANUARY 8, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

REQUEST TO PAY WARRANTS ON ABSTRACT #1-2025

RESOLUTION #33-2025

ON MOTION OF: Councilperson Bryan Rounds

SECONDED BY: Councilperson Robert Sutphin

RESOLUTION DULY ADOPTED JANUARY 8, 2025 BY THE FOLLOWING VOTES:

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

RESOLVED, to pay the warrants outlined on Abstract #1-2025 in the following amounts:

WARRANT #1	Total Claims:	\$106,340.55
	General Fund	\$11,395.68
	Cemetery Fund	\$575.00
	Highway Fund	\$24,888.64
	Lighting District	\$10,563.48
	Sewer Fund	\$271.96
	Water Fund	\$612.79
	CDBG Grant	\$58,033.00

SUPERVISOR GERAGHTY CALLED AN EXECUTIVE SESSION AT 7:31 PM. EXECUTIVE SESSION ENDED AT 8:16 PM

REQUEST FOR AN EXECUTIVE SESSION TO DISCUSS AN ON GOING LITIGATION

RESOLUTION #34-2025

ON MOTION OF: Councilperson Bryan Rounds

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Robert Sutphin

WHEREAS, the Warrensburg Town Board called an Executive Session to discuss an ongoing litigation. All Board members and the Town Attorney went into a closed door Executive Session at 7:31 pm.

NOW, THEREFORE, BE IT RESOLVED,

The Warrensburg Town Board ended the Executive Session at 8:16 pm, with the results of No Action taken at this time.

RESOLUTION DULY ADOPTED ON JANUARY 8, 2025 BY THE FOLLOW VOTES:

AYES: 5 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

REGULAR TOWN BOARD MEETING - JANUARY 8, 2025

MEETING ADJOURNS -

On motion of Councilperson John Alexander, the meeting was adjourned at 8:17 pm

Respectfully Submitted,

Pamela M. Lloyd, Town Clerk