

**MINUTES  
TOWN OF WARRENSBURG  
REGULAR TOWN BOARD MEETING  
AUGUST 14, 2024 - 7:00 P.M.  
at Albert Emerson Town Hall**

**THIS MEETING WAS HELD VIA YOUTUBE INTERNET BROADCAST AND WAS OPEN TO THE PUBLIC. THE YOUTUBE LINK CAN BE FOUND ON THE WARRENSBURG TOWN WEBSITE. (warrensburgny.us)**

<b>PRESENT:</b>	Supervisor	Kevin Geraghty
	Councilperson	John Alexander
	Councilperson	Bryan Rounds
	Councilperson	Robert Sutphin
	Councilperson	Jerold Quintal II

**OTHERS PRESENT:** Pamela Lloyd, Town Clerk; Jacquelyn White, Town Attorney; Tracy Benoit, Water/Sewer/Parks & Recs Manager; Joyce Reed, Water/Sewer Clerk; Jim Hull, Code Enforcement; and **Several Public Attendees, Sign in sheet available for review at the Town Clerks office.**

**Meeting was called to order by Supervisor Kevin Geraghty at 7:00 p.m. and the Salute to the Flag.**

**APPROVE MINUTES OF TOWN BOARD MEETINGS HELD ON JULY 10, 2024**

**RESOLUTION #84-2024**

**INTRODUCED BY:** Councilperson John Alexander  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Joq Quintal II

**RESOLVED,** to approve the Minutes of the Town Board Meeting held on July 10, 2024.

**RESOLUTION DULY ADOPTED AUGUST 14, 2024 BY THE FOLLOWING VOTES:**

**AYES:** Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II  
**NAYS:** None

**REPORTS OF TOWN OFFICIALS:**

The Town Officials reports were received and read by the following: Town Clerk – Pamela Lloyd; Supervisor – Kevin Geraghty; Assessor, Landfill - John Alexander; Justice – Robert Sutphin; Planning Department - Bryan Rounds; Code Enforcement Officer – Jim Hull; Highway Superintendent – Joq Quintal II. **These reports will also be available to view on the Town of Warrensburg Website. (warrensburgny.us)**

**REPORTS OF COMMITTEES:**

The Committee Reports were received and will be placed on the Town of Warrensburg Website (warrensburgny.us) and will no longer be read at the Town Board Meetings Per Supervisor Geraghty.

**REGULAR TOWN BOARD MEETING – AUGUST 14, 2024**

**COMMUNICATIONS:**

Town Board and Planning Board were notified about litigation on an Open Development parcel of land at 9 Brown’s Court.

**OLD BUSINESS:**

We ask the people who reside in the Water District try to identify their water line, where it comes into your home, by taking a picture if possible. Please forward the picture to the Town and if you need help getting a picture please call the Town Sewer/Water clerk at 518-504-4114. EPA - Federal Government has mandated a service line inventory for every Town by October 2024.

Richards Library did host an open house on Tuesday August 13, 2024 from 3:30 p.m. to 6:30 p.m. in honor of their 123<sup>rd</sup> Anniversary. Great asset to the community.

**NEW BUSINESS:**

Move the September 11, 2024 Town Board Meeting to Tuesday or Thursday so we can attend the 9-11 Memorial Ceremony.

**DISSUSSION:** All Board Members agreed to reschedule the September 11<sup>th</sup> board meeting to Tuesday September 10, 2024 at 7pm. This information was put on the Town Website and Facebook page as well as posted in the Post Star newspaper on August 27, 2024

Schedule a public hearing at the next Town Board Meeting to discuss potential changes to the Town Codes and any Zoning changes.

Supervisor Geraghty informed me on August 27, 2024 that this Public Hearing will be scheduled at Octobers Board Meeting.

**CHAMBER OF COMMERCE REQUEST TO HOST 44<sup>TH</sup> WORLDS LARGEST GARAGE SALE ON OCTOBER 4<sup>TH</sup> – OCTOBER 6<sup>TH</sup> , 2024**

**RESOLUTION #85-2024**

**INTRODUCED BY:** Councilperson John Alexander  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town of Warrensburg received request from Warrensburg Chamber of Commerce to host the 44<sup>th</sup> World’s Largest Garage Sale being held on October 4<sup>th</sup> – October 6<sup>th</sup>, 2024 as a Major Local Event and to Waive the Major Local Event License fee of \$150.00.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved the request for the Chamber of Commerce to host the 44<sup>th</sup> World’s Largest Garage Sale and to Waive the Major Local Event License fee.

**RESOLUTION DULY ADOPTED ON AUGUST 14, 2024 BY THE FOLLOW VOTES:**

**AYES:**   5        **NAYS:**   0        **ABSENT:**   0  

**AYES:** Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

**REGULAR TOWN BOARD MEETING – AUGUST 14, 2024**

**REQUEST TO ALLOW THE TOWN HALL TO BE CLOSED ON FRIDAY OCTOBER 4<sup>RD</sup> 2024**

**RESOLUTION #86-2024**

**INTRODUCED BY:** Councilperson John Alexander

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town Board of Warrensburg request to close the Town Hall on Friday October 4<sup>rd</sup>, 2024 for the use of the Town Hall Parking lot during the World’s Largest Garage Sale being held on October 4<sup>th</sup> – October 6<sup>th</sup>, 2024 as a Major Local Event hosted by the Chamber of Commerce. The use of the parking lot was approved by Resolution #80-2024 adopted at the July 10, 2024 board meeting.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved the request to close the Town Hall on October 4<sup>th</sup>, 2024 during the World’s Largest Garage Sale.

**RESOLUTION DULY ADOPTED ON AUGUST 14, 2024 BY THE FOLLOW VOTES:**

**AYES:**   5        **NAYS:**   0        **ABSENT:**   0  

**AYES:** Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

**REQUEST TO CHANGE IPP PERMIT FEE FOR THE WORLD’S LARGEST GARAGE SALE**

**RESOLUTION #87-2024**

**INTRODUCED BY:** Councilperson John Alexander

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town of Warrensburg request to approve a permit fee change on the IPP Permits for the World’s Largest Garage Sale that are sold by the town after Thursday October 3<sup>rd</sup>, 2024. The permit fee will be doubled from \$50.00 to \$100.00 for Non-Food Vendors and from \$100.00 to \$200.00 for Food Vendors.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved the IPP Permit fee change for the World’s Largest Garage Sale that are sold by the town after Thursday October 3<sup>rd</sup>, 2024.

**RESOLUTION DULY ADOPTED ON AUGUST 14, 2024 BY THE FOLLOW VOTES:**

**AYES:**   5        **NAYS:**   0        **ABSENT:**   0  

**AYES:** Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

**REGULAR TOWN BOARD MEETING – AUGUST 14, 2024**

**A RESOLUTION AUTHORIZING THE TOWN BOARD TO ACT AS LEAD AGENCY FOR THE SEQR PROCESS FOR THE REVIEW OF PHASE II OF THE WATER TRANSMISSION MAIN PROJECT**

**RESOLUTION #88-2024**

**INTRODUCED BY:** Councilperson Bryan Rounds  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander

**WHEREAS**, the Town of Warrensburg Town Board has the authority to review and approve the revised scope of the Water Transmission Main Project, Phase II, to include additional areas of water main replacement and additional scopes of work, is required to complete the SEQR process.

**WHEREAS**, the Town of Warrensburg Town Board has previously acted as the Lead Agency for the SEQR process for the original scope of the project, and wishes to remain as the Lead Agency through the SEQR process to update the review to include the modified scope of work.

**WHEREAS**, the original project was treated as a “Type I” Action to satisfy the requirements of the NYS Environmental Facilities Corporation (EFC) and modifications of the scope will be reviewed as a “Type I” Action.

**WHEREAS**, the SEQR process requires a Lead Agency be designated to facilitate review.

**WHEREAS**, the Lead Agency will solicit input from agencies on the environmental impact of the above referenced project.

**WHEREAS**, the Lead Agency will review input and make a declaration on the impact of the above referenced project consistent with SEQR guidance.

**WHEREAS**, the Lead Agency will notify other agencies as to declaration of impact.

**NOW AND THEREFORE IT BE**

**RESOLVED**, that the Town of Warrensburg Town Board shall cause to be circulated a letter to all known involved and interested agencies notifying those agencies with a summary information on the project to request designation as Lead Agency status for the project.

**THIS RESOLUTION WAS DULY PUT TO A ROLL CALL VOTE ON AUGUST 14, 2024, WHICH RESULTED AS FOLLOWS:**

**AYES:   5              NAYS:   0              ABSTAINS:   0**

**AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II**

**RESOLUTION ADOPTING A NEGATIVE DECLARATION FOR THE TOWN OF WARRENSBURG, NY POLE BARN PROJECT**

**RESOLUTION #89-2024**

**INTRODUCED BY:** Councilperson Bryan Rounds  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander  
**REGULAR TOWN BOARD MEETING – AUGUST 14, 2024**

**WHEREAS**, the Town of Warrensburg, NY Pole Barn Project has been classified as an unlisted action due to the project scope. The Pole Barn Project involves construction of a new approximately 40-foot by 80-feet open pole barn structure with a metal roof for equipment storage on the existing project site located at 4067 US-9, Warrensburg, NY 12885. The proposed building will be tall enough to accommodate dump trucks for snowplow accessibility. The structure will be designed in accordance with all NYS Building Codes.

**WHEREAS**, the Town of Warrensburg Town Board determines that it will act as Lead Agency status from involved agencies for the above referenced project.

**WHEREAS**, the SEQR process requires a Lead Agency to be designated to facilitate the SEQR review process. and to make a “determination of significance” when provided with sufficient information. The Town Board has reviewed the short Environmental Assessment Form (“EAF”) and supporting documentation prepared for this action;

**NOW AND THEREFORE IT BE RESOLVED** that the Town of Warrensburg Town Board, determines that the project is an unlisted action pursuant to SEQRA regulations and that the Town Board shall act as Lead Agency for the required environmental review; and it is further

**RESOLVED**, that the Town of Warrensburg Town Board, has determined that the proposed Unlisted Action will not have a significant adverse effect on the environment, and hereby issues a negative declaration for the proposed Project and authorizes the Supervisor of the Town to execute all parts of the short EAF.

**THIS RESOLUTION WAS DULY PUT TO A ROLL CALL VOTE ON AUGUST 14, 2024, WHICH RESULTED AS FOLLOWS:**

**AYES:   5        NAYS:   0        ABSTAINS:   0**

**AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II**

**APPROVE BUDGET MODIFICATIONS – (1)**

**RESOLUTION #90-2024**

**INTRODUCED BY:** Councilperson John Alexander

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town of Warrensburg request to approve the Budget Modifications as follows:

**Budget Modification  
August 14, 2024**

**GENERAL FUND**

<b><u>GL Number</u></b>	<b><u>Description</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>
A1990.400	Special Items – Contingent	\$ 20,260.74	
A1620.400	Street Lighting - Contractual To cover NYPA LED Street Lighting Plans		\$ 20,260.74

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**NOW THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approves the Budget Modifications.

**RESOLUTION DULY ADOPTED AUGUST 14, 2024 BY THE FOLLOWING VOTES:**

**AYES:   5              NAYS:   0              ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II**

**REQUEST TO PAY WARRANTS ON ABSTRACT #8-2024**

**RESOLUTION #91-2024**

**ON MOTION OF:** Councilperson Bryan Rounds

**SECONDED BY:** Councilperson Joq Quintal II

**RESOLUTION DULY ADOPTED AUGUST 14, 2024 BY THE FOLLOWING VOTES:**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II**

**RESOLVED**, to pay the warrants outlined on **Abstract #8-2024** in the following amounts:

<b>WARRANTS:</b>	<b>Total Claims:</b>	<b>\$211,581.15</b>
	General Fund	\$59,356.41
	Cemetery Fund	\$2,136.69
	Highway Fund	\$102,436.17
	Lighting District	\$7,664.56
	Sewer Fund	\$8,998.36
	Water Fund	\$11,168.64
	Sidewalk Project	\$19,820.32

**SUPERVISOR GERAGHTY CALLED AN EXECUTIVE SESSION AT 7:45 PM**

**REQUEST FOR AN EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION**

**RESOLUTION #92-2024**

**ON MOTION OF:** Councilperson John Alexander

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town Board of Warrensburg Called an Executive Session to discuss a pending litigation. All Board members and the Town Attorney went into a closed door Executive Session at 7:45 pm.

**NOW, THEREFORE, BE IT RESOLVED,**

The Town Board of Warrensburg ended the Executive Session at 8:30 pm, with the results of No Action taken at this time.

**RESOLUTION DULY ADOPTED ON AUGUST 14 2024 BY THE FOLLOW VOTES:**

**AYES:   5        NAYS:   0        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II  
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**THE COMPLETE DISCUSSIONS AND COMMENTS CAN BE VIEWED ON THE  
YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.**

**COMMENTS:**

**Laura Moore, Warrensburg Museum** – Read some of the highlights from the Museum report as follows; she stated they had 57 visitors in July and 23 of them were from the garden tour, this Sunday is the sticky wicket competition at the fish hatchery.

**Brenda Monroe** - Asked, “where is 9 Browns Court”? **Supervisor Geraghty responded** that is was off of Library Ave. Brenda asked if Supervisor Geraghty meet with FEMA about the local people that had storm damage? **Supervisor Geraghty responded** that there was no meeting with FEMA and that the New State Rep for the Capital Area will be in town tomorrow and he will be taking him up to Green Mansions and hopefully have a discussion about getting some money for the homeowners, also he does know that people are applying on the county website portal for funds already. Brenda was concerned about her brother who has no computer or internet access to apply. **Supervisor Geraghty responded** that he had already spoke with Bruce and if he wants to stop up to Green Mansions and he can speak to the New York Rep. They are also going to take a tour to some of the other places that were hit with the storms and tornado.

**Supervisor Geraghty stated** – Thank you to the boy scouts that came to the meeting and he hoped that they got some information on local government meetings. Also he stated that the summer rec program is wrapped up for the season and the attendance was up this year so the goal for next year is to make it a five (5) day program like it was in previous years.

**MEETING ADJOURN**

On motion of Councilperson John Alexander, the meeting was adjourned at 8:32 pm

**Respectfully Submitted,**

**Pamela M. Lloyd, Town Clerk**



