

AGENDA
WARRENSBURG TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 8, 2025
7:00 P.M.

CALL TO ORDER

SALUTE FLAG

NEW BUSINESS:

RESOLUTION #1-25
ADOPT ORGANIZATIONAL RESOLUTIONS #2 - #27 for the year 2025

RESOLUTION #2-25
REGULAR MEETING
RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-25
DEPUTY SUPERVISOR
RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2025 and to pay the position \$792.00 for the year.

RESOLUTION #4-25
OFFICIAL DEPOSITORY
RESOLVED, that the Arrow Bank and TD Bank are designated official depositories for the Town funds.

RESOLUTION #5-25
OFFICIAL NEWSPAPER
RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

RESOLUTION #6-25
INVESTMENT OF SURPLUS FUNDS
RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

RESOLUTION #7-54
FILING OF YEAR END AUD
RESOLVED, that the Supervisor be permitted sixty (60) days extension in which to file the year end reports with the State Comptroller.

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RESOLUTION #8-25

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION #9-25

RECORDS MANAGEMENT

RESOLVED, that Town Clerk Pamela M. Lloyd be named as Records Management Officer and, the Supervisor Kevin B. Geraghty to be the Appeals Officer.

RESOLUTION #10-25

TAX COLLECTOR

RESOLVED, that the Tax Collector Pamela M. Lloyd shall deposit in her name as Tax Collector of the Town of Warrensburg at Arrow Bank, Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor at least once per week after receipt.

RESOLUTION #11-25

PETTY CASH/TOWN CLERK

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

RESOLUTION #12-25

TAX COLLECTOR CASH DRAWER

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land Tax Bills not to exceed \$100.00 (One Hundred Dollars).

RESOLUTION #13-25

SEWER/WATER CLERK CASH DRAWER

RESOLVED, that the Sewer/Water Clerk is authorized to establish a cash drawer for the collection of Sewer Fees in an amount not to exceed \$100.00 (One Hundred Dollars) and also establish a separate cash drawer for the collection of water fees in an amount not to exceed \$100.00 (One Hundred Dollars).

RESOLUTION #14-25

TOWN HISTORIAN

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2025.

RESOLUTION #15-25

LEGAL SERVICES FOR ASSESSOR

RESOLVED, that the Supervisor is authorized to enter into a contract Bartlett, Pontiff, Stewart and Rhodes for legal services for the Assessor on a per diem basis.

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RESOLUTION #16-25

LEGAL SERVICES FOR TOWN

RESOLVED, that the Supervisor is authorized to enter into a contract with Miller, Mannix, Schachner & Hafner, LLC for Town Legal Services.

RESOLUTION #17-25

APPOINTMENT OF BUDGET OFFICER

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2025 and receive Budget Officer Pay of \$5,500.00.

RESOLUTION #18-25

SALARIES

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2025 at the amounts respectfully stated in the budget.

RESOLUTION #19-25

RESOLVED, that the Town Board do hereby reaffirm the appointments to the Zoning Board of Appeals and confirm their terms of office. List attached.

RESOLUTION #20-25

RESOLVED, that the Town Board do hereby reaffirm the appointments to the Planning Board and confirm their terms of office. List attached.

RESOLUTION #21-25

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2025

RESOLVED, to set the mileage reimbursement allowance for 2025 at \$.70 per the IRS rate.

RESOLUTION #22-25

RESOLUTION FOR ENGINEERING SERVICES.

RESOLVED, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2025.

RESOLUTION #23-25

RESOLUTION FOR EQUIPMENT REPAIR

RESOLVED, to authorize the Supervisor to enter into an agreement with Crane Mountain Mechanical for equipment repairs to vehicles in all departments.

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RESOLUTION #24-25

ASSOCIATION OF TOWNS

RESOLVED, that the Town of Warrensburg continues to be a member of the Association of Town for 2025. Dues are \$1,100 for the year, same as last year.

RESOLUTION #25-25

AATV

RESOLVED, that the Town of Warrensburg continue to be a members of the Adirondack Association of Towns and Villages and permits the Supervisor to represent the Town. Membership fees are \$550.00.

RESOLUTION #26-25

APA LOCAL GOVERNMENT REVIEW BOARD

RESOLVED, that the Town of Warrensburg continues to be a supporter of the APA Local Government Review Board in 2025. Membership fees are \$300.00.

RESOLUTION #27-24

OFFICIAL UNDERTAKING OF MUNICIPAL OFFICIALS

RESOLVED, that the Town Board of the Town of Warrensburg does hereby require the Supervisor, Deputy Supervisor, Town Clerk, Tax Collector, Town Justices and Highway Superintendent to execute said Official Undertaking as required by said law.

REGULAR MEETING
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MINUTES – Approve Minutes of Special Town Board Meeting held on December 30, 2024.

REPORT OF OFFICERS:

TOWN CLERK
SUPERVISOR
ASSESSOR
JUSTICE
LANDFILL
PLANNING DEPT.
ENFORCEMENT OFFICER

REPORT OF COMMITTEES POSTED ON THE TOWN WEBSITE:

BEAUTIFICATION
HISTORIAN/MUSEUM
PARK AND RECREATION
SEWER/WATER

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Marine Corps League gave the Warrensburg Town Hall – Distinguished Service Award for setting a Toys for Tots drop off box in the Town Hall.

Resolution request to advertise for bids for three (3) Ford Pick Up trucks thru Warren County Purchasing Department on a Warren County Bid package. One F150 Ford for the Recreation Department, One F250 ford with plow package for the Sewer/Water Department and one F250 ford with plow package for the Highway Department. Also having Warren County Purchasing Department bid out one 5500 Dodge Dump truck for the Highway Department.

Resolution request to approve Occupancy Tax Request for the Warrensburgh Beautification Committee in the amount of \$3,500.00 to cover expenses for Christmas in Warrensburg expenses.

Resolution request Concerning Dormitory Authority of New York Grant for Pole Barn Construction. The amount of the grant is \$150,000 procured by Assemblyman Matt Simpson.

Discussion on selling of Town Property located at 35 Swan Street, approximately 6.98 acres.

Information in your folders about FERC Project No. 9074 – Warrensburg Hydroelectric Project new license application. DEC has asked if the Town would be interested in having the abandoned raceway removed from the Dam. They feel it would improve the site if the raceway is removed.

Budget Modifications:

Resolution request to pay the bills on Warrant #1.

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| WARRANTS: | Total Claims: | \$106,340.55 |
| | General Fund | \$11,395.68 |
| | Cemetery Fund | \$575.00 |
| | Highway Fund | \$24,888.64 |
| | Lighting District | \$10,563.48 |
| | Sewer Fund | \$271.96 |
| | Water Fund | \$612.79 |
| | CDBG Grant | \$58,033.00 |

COMMENTS

ADJOURN