

# Warrensburg Economic Development Committee

## Minuets from March 3<sup>rd</sup>, 2022

In Attendance: Sandi Parisi, Teresa Whalen, Suzanne Tyler, Janet Tallman, Dani Oliver, Rich Larkin. Absent, John Gable.

- We have asked Flatley-Read to reach out to Kevin Geraghty directly to discuss their offerings and our needs and how we can best meet the goal of winning grant approvals for our community.
- Flatley-Read has previously put on a presentation for this committee that discussed the feasibility of a \$30 thousand dollar planning grant as well as EDC grants for Main Street for “strategic planning”.
- Rich Larkin stated that this committee will be working to meet open meeting protocols w/advertised meetings, actual minuets, and realistic agendas to further the goals of the community. After a canvas of the committee members, it has been determined that the best day and time is the first Monday of the month at 10AM at the Town Hall. The agenda should be submitted to Dani Oliver by Wednesday prior to the meeting. The minuets must be approved prior to their publication. The meeting should include minuets, old business, new business, and open conversation.
- Survey results are available on the Warrensburg Chamber of Commerce web site and available to the public. We anticipate having a five-minuet presentation prepared for the April Town Board meeting. (Suzanne will provide survey copies and will bring the large sticky notes for our use during meetings).
- Every member has been asked to bring their “wish list” to the next meeting for future discussion and consideration.
- The question was asked, when will we begin review existing comprehensive plan? Rich Larkin stated not so fast, please let the process evolve. A committee needs to be put in place by the Town Board and we need to be patient w/the process.
- CDBG Grants were discussed and the importance of getting started ASAP noted. Suzanne Tyler re-iterated the purpose of considering Flatley-Read and their proposed price for guiding Warrensburg through the grant writing process.

- Janet Tallman spoke to the five- and ten-year outlook for future grant availabilities and how an appointed committee decides the distribution of funds.
- In the matter of RFQ's, Janet and Suzanne will report back on RFQ writing and perhaps bring in some samples. The specific RFQ we are discussing should include engineering design as well as contractor expectations with the Town setting the parameters.
- Meeting adjourned.