

AGENDA
WARRENSBURG TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 3, 2023
11:00 A.M.

CALL TO ORDER

SALUTE FLAG

NEW BUSINESS:

Oaths of Office filed for Town Officials: Joyce Reed Town Board Member

RESOLUTION #1-23

ADOPT ORGANIZATIONAL RESOLUTIONS #2 - #28 for the year 2023

RESOLUTION #2-23

REGULAR MEETING

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-23

DEPUTY SUPERVISOR

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2023 and to pay the position \$705.90 for the year.

RESOLUTION #4-23

OFFICIAL DEPOSITORY

RESOLVED, that the Glens Falls National Bank is designated official depository for the Town funds.

RESOLUTION #5-23

OFFICIAL NEWSPAPERS

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

RESOLUTION #6-23

INVESTMENT OF SURPLUS FUNDS

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

RESOLUTION #7-23

FILING OF YEAR END AUD

RESOLVED, that the Supervisor be permitted sixty (60) days extension in which to file the year end reports with the State Comptroller.

RESOLUTION #8-23

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION #9-23

RECORDS MANAGEMENT

RESOLVED, that Town Clerk Pamela M. Lloyd be named as Records Management Officer and, the Supervisor Kevin B. Geraghty to be the Appeals Officer.

RESOLUTION #10-23

TAX COLLECTOR

RESOLVED, that the Tax Collector Pamela Lloyd shall deposit in her name as Tax Collector of the Town of Warrensburg at Glens Falls National Bank, Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor at least once per week after receipt.

RESOLUTION #11-23

PETTY CASH/TOWN CLERK

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

RESOLUTION #12-23

TAX COLLECTOR CASH DRAWER

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land Tax Bills not to exceed \$100.00 (One Hundred Dollars).

RESOLUTION #13-23

SEWER/WATER CLERK CASH DRAWER

RESOLVED, that the Sewer/Water Clerk is authorized to establish a cash drawer for the collection of Sewer Fees in an amount not to exceed \$100.00 (One Hundred Dollars) and also establish a separate cash drawer for the collection of water fees in an amount not to exceed \$100.00 (One Hundred Dollars).

RESOLUTION #14-23

TOWN HISTORIAN

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2023.

RESOLUTION #15-23

LEGAL SERVICES FOR ASSESSOR

RESOLVED, that the Supervisor is authorized to enter into a contract Bartlett, Pontiff, Stewart and Rhodes for legal services for the Assessor on a per diem basis.

RESOLUTION #16-23

LEGAL SERVICES FOR TOWN

RESOLVED, that the Supervisor is authorized to enter into a contract with Miller, Mannix, Schachner & Hafner, LLC for Town Legal Services.

RESOLUTION #17-23

APPOINTMENT OF BUDGET OFFICER

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2023 and receive Budget Officer Pay of \$5,000.00.

RESOLUTION #18-23

SALARIES

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2023 at the amounts respectfully stated in the budget.

RESOLUTION #19-23

RESOLVED, that the Town Board do hereby reaffirm the appointments to the Zoning Board of Appeals and confirm their terms of office. List attached.

RESOLUTION #20-23

RESOLVED, that the Town Board do hereby reaffirm the appointments to the Planning Board and confirm their terms of office. List attached.

RESOLUTION #21-23

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2023

RESOLVED, to set the mileage reimbursement allowance for 2023 at \$.65.5 per the IRS rate.

RESOLUTION #22-23

RESOLUTION FOR ENGINEERING SERVICES.

RESOLVED, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2023.

RESOLUTION #23-23

APPOINT COURT OFFICER

RESOLVED, to appoint Mark Ramsey as Court Officer and setting the duties to be that of a Town Court Officer.

RESOLUTION #24-23

RESOLUTION FOR EQUIPMENT REPAIR

RESOLVED, to authorize the Supervisor to enter into an agreement with Crane Mountain Mechanical for equipment repairs to vehicles in all departments.

RESOLUTION #25-23

ASSOCIATION OF TOWNS

RESOLVED, that the Town of Warrensburg continues to be a member of the Association of Town for 2023.

RESOLUTION #26-23

AATV

RESOLVED, that the Town of Warrensburg continue to be a members of the Adirondack Association of Towns and Villages and permits the Supervisor to represent the Town.

RESOLUTION #27-23

APA LOCAL GOVERNMENT REVIEW BOARD

RESOLVED, that the Town of Warrensburg continues to be a supporter of the APA Local Government Review Board in 2023 in the amount of \$300.00.

RESOLUTION #28-23

OFFICIAL UNDERTAKING OF MUNICIPAL OFFICIALS

RESOLVED, that the Town Board of the Town of Warrensburg does hereby require the Supervisor, Deputy Supervisor, Town Clerk, Tax Collector, Town Justices and Highway Superintendent to execute said Official Undertaking as required by said law.

Set a Public Hearing on the 2023 Warrensburg EMS Agreement and the Town of Warrensburg at 7:00 p.m. on January 11, 2023.

Set a Public Hearing on Round 7 of RESTORE NY Grant application to seek funds to demolish the former Highway Garage on King Street. Estimated Project Cost to be \$374,800. Public Hearing to immediately follow the Public Hearing on the Warrensburg EMS Agreement.

Next meeting scheduled for Wednesday January 11, 2023 at 7:00 p.m.

COMMENTS

ADJOURN