

**MINUTES  
TOWN OF WARRENSBURG  
REGULAR TOWN BOARD MEETING  
JUNE 12, 2024 - 7:00 P.M.  
at Albert Emerson Town Hall**

**THIS MEETING WAS HELD VIA YOUTUBE INTERNET BROADCAST AND WAS OPEN TO THE PUBLIC. THE YOUTUBE LINK CAN BE FOUND ON THE TOWN WEBSITE.**

**PRESENT:**

Supervisor	Kevin Geraghty
Councilperson	John Alexander
Councilperson	Bryan Rounds
Councilperson	Robert Sutphin
Councilperson	Jerold Quintal II

**OTHERS PRESENT:** Pamela Lloyd, Town Clerk; Brian Reichenbach, Town Attorney; Tracy Benoit, Water/Sewer/Parks & Recs Manager; Joyce Reed, Water/Sewer Clerk; Jim Hull, Code Enforcement; Laura Moore, Museum; and **Several Public Attendees, Sign in sheet available for review at the Town Clerks office.**

**Meeting was called to order by Supervisor Kevin Geraghty at 7:00 p.m. and the Salute to the Flag.**

**APPROVE MINUTES OF TOWN BOARD MEETINGS HELD ON MAY 8, 2024**

**RESOLUTION #67-2024**

**INTRODUCED BY:** Councilperson John Alexander  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**RESOLVED,** to approve the Minutes of the Town Board Meeting held on May 8, 2024.

**RESOLUTION DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:** Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II  
**NAYS:** None

Ben Driscoll from Catholic Charities of Saratoga, Warren & Washington Counties present to discuss some of the programs they offer for the community.

**THE COMPLETE 10 MINUTE DISCUSSION CAN BE VIEWED ON THE YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.**

**REPORTS OF TOWN OFFICIALS:**

The Town Officials reports were received and read by the following: Town Clerk – Pamela Lloyd; Supervisor – Kevin Geraghty; Assessor, Justice, Landfill - John Alexander; Planning Department, - Bryan Rounds; No Highway Report; Code Enforcement Officer – Jim Hull.

**REPORTS OF COMMITTEES:**

**The Committee Reports were received and will be placed on the Town of Warrensburg Website and will no longer be read at the Town Board Meetings Per Supervisor Geraghty.**

**REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

**COMMUNICATIONS:**

**REQUEST FROM PLANNING BOARD FOR TOWN BOARD APPROVAL ON 9 BROWNS COURT “OPEN DEVELOPMENT AREA”**

**RESOLUTION #68-2024**

**INTRODUCED BY:** Councilperson John Alexander  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town Board of Warrensburg received a report/recommendation from the Planning Board regarding property owner’s request for Town Board approval of an “Open Development Area” for property located at 9 Browns Court.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg by a motion from Supervisor, Kevin Geraghty to Table this request to obtain more information before making a decision.

**DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:**   5        **NAYS:**   0        **ABSENT:**   0  

**AYES:** Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

**OLD BUSINESS:**

We ask the people who reside in the Water District try to identify their water line, where it comes into your home, by taking a picture if possible. Please forward the picture to the Town and if you need help getting a picture please call the Town Sewer/Water clerk at 518-504-4114. EPA - Federal Government has mandated a service line inventory for every Town by October 2024.

**NEW BUSINESS:**

**REQUEST TO DECLARE 1998 CAT LOADER & 2012 XL350 FORD PICKUP AS SURPLUS**

**RESOLUTION #69-2024**

**INTRODUCED BY:** Councilperson Robert Sutphin  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Joq Quintal II

**WHEREAS**, the Town Board of Warrensburg request to sell as Surplus Equipment on Gov. Deals,  
(1) 1998 Caterpillar Loader used by the Water Department.  
(1) 2012 XL350 Ford Pickup Truck used by the Water Department.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved to sell as Surplus Equipment on Gov. Deals; from the Water Department a 1998 Cat Loader and 2012 XL350 Ford Pickup Truck.

**DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:**   5        **NAYS:**   0        **ABSENT:**   0  

**AYES:** Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II

**REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

**REQUEST TO ACCEPT 11 KING ST GARAGE DEMOLITION BID PER LABELLA PROJECT NO. 2240088**

**RESOLUTION #70-2024**

**INTRODUCED BY:** Councilperson Bryan Rounds  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Robert Sutphin

**WHEREAS**, the Warrensburg Town Board request to accept and award the bid for the Warrensburg Garage Demolition Project on 11 King Street received from Jackson Demolition Services, Inc. in the amount of \$97,680.00.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved and awarded the Bid for the Warrensburg Garage Demolition located at 11 King Street to Jackson Demolition Services, Inc. located at 397 Anthony Street, Schenectady, NY 12308 in the amount of \$97,680.00.

**RESOLUTION DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:**   5        **NAYS:**   0        **ABSENT:**   0  

**AYES:** Supervisor Geraghty, Councilpersons Alexander, Rounds, Sutphin, Quintal II

**RESOLUTION AUTHORIZING THE TOWN BOARD OF THE  
TOWN OF WARRENSBURG TO AWARD THE  
RICHARDS AVENUE WATER MAIN BRIDGE CROSSING REPAIR TO  
J&K TRUCKING & EXCAVATING, INC.**

**RESOLUTION #71-2024**

**INTRODUCED BY:** Councilperson John Alexander  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town Board is undertaking a project called the Town of Warrensburg Richards Avenue Water Main Bridge Crossing Repair Project (hereinafter referred to as ‘the Project’) that includes the repair of the 12” water main and appurtenances involving a general construction contract; and

**WHEREAS**, the Town’s consultant engineers the Project, Cedarwood Engineering Services PLLC (“Project Engineer”) has completed the design for the Project and the Project has been put out to obtain quotes as a General Construction Contract; and

**WHEREAS**, all members of the Town Board have received copies of the request for quote documents (or a summary thereof) from the low bidder on the contract and have reviewed those documents, and have conferred with the Project Engineer and discussed the bid documents and elements of each bid; and

**WHEREAS**, the Town Board wishes to proceed in a timely and prudent manner to secure a contract for the General Construction Contract, and to commence construction of the Project.

**NOW BE IT RESOLVED**, the Town Board hereby authorizes the Town Supervisor to execute the Notice of Award for the General Construction Contract to the lowest responsible bidder listed below:

**REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

<u>Project Component</u>	<u>Contractor</u>	<u>Bid Amount</u>
General Construction Contract	J&K Trucking & Excavating, Inc. PO Box 54 Porter Corners, NY 12859 (Tel. 518-893-5028)	<b>\$56,690.00 (Base Bid)</b>

**BE IT FURTHER RESOLVED**, that the Town Board authorizes the Town Supervisor or his designee to work with the Project Engineer and Project Attorney to negotiate with the low bidder on the terms, conditions, selection of final bid alternates, and final specifications of the Project, and to execute contract with J&K Trucking & Excavating, Inc.

**WHEREUPON**, the question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Kevin B. Geraghty, Supervisor	VOTING - <u>Yea</u>
John S. Alexander, Deputy Supervisor	VOTING - <u>Yea</u>
Joq Quintal, Councilman	VOTING - <u>Yea</u>
Bryan Rounds, Councilman	VOTING - <u>Yea</u>
Robert Sutphin, Councilman	VOTING - <u>Yea</u>

**REQUEST TO USE THE TOWN RECREATION FIELD FOR THE ANNUAL SMOKE EATERS JAMBOREE**

**RESOLUTION #72-2024**

**INTRODUCED BY:** Councilperson Bryan Rounds  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Robert Sutphin

**WHEREAS**, the Warrensburg Town Board received a letter of request from Warrensburg Volunteer Fire Company asking permission use the Recreation Field for the Annual Smoke Eaters Jamboree from Monday July 22<sup>nd</sup> thru Sunday July 28, 2024. The event will be held on Friday July 26<sup>th</sup> and Saturday 27, 2024.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved the request to hold the Annual Smoke Eaters Jamboree at the Town Recreation Field.

**DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:**   4        **NAYS:**   0        **RECUSE:**   1  

**AYES:** Councilperson Alexander, Rounds, Sutphin, Quintal II

**RECUSE:** Supervisor Geraghty

**REQUEST FROM WARRENSBURG VOL FIRE FOR \$500 TOWARDS JAMBOREE FIREWORKS DISPLAY**

**RESOLUTION #73-2024**

**INTRODUCED BY:** Councilperson Robert Sutphin  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Joq Quintal II

**REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

**WHEREAS**, the Town of Warrensburg received a request from the Warrensburg Volunteer Fire Company asking the town to contribute \$500 toward the annual Smoke Eaters Jamboree Fireworks Display being held on Saturday July 27, 2024. Source of funding to be contributed from account A6412.400 Occupancy Tax.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved the request from Warrensburg Volunteer Fire Company for a \$500 contribution towards the Smoke Eaters Jamboree Fireworks Display.

**DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:   4        NAYS:   0        RECUSE:   1**

**AYES:      Councilperson Alexander, Rounds, Sutphin, Quintal II**

**RECUSE:    Supervisor Geraghty**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE  
OF THE STATE-AID PROGRAM ELIGIBLE COSTS, OF A CAPITAL PROJECT, AND  
APPROPRIATING FUNDS, THEREFORE.**

**RESOLUTION #74-2024**

**INTRODUCED BY:** Councilperson Robert Sutphin

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander

**WHEREAS**, a Project for **Multi-Use Pathway and Sidewalk Project, Town of Warrensburg, Warren County, PIN 1761.87** (the Project") is eligible for funding under a New York State Program administered by the New York State Department of Transportation (NYSDOT); and

**WHEREAS** a sum not to exceed **\$560,000.00** in Program Funding is available to progress the project.

**WHEREAS** the **Town of Warrensburg** desires to advance the Project by making a commitment of 100% of the State share of the costs of **construction and construction inspection**.

**NOW, THEREFORE**, the **Warrensburg Town Board**, duly convened does hereby

**RESOLVED**, that the **Warrensburg Town Board** hereby approves the above-subject project; and it is hereby further

**RESOLVED**, that the **Warrensburg Town Board** hereby authorizes the **Town of Warrensburg** to pay in the first instance 100% of the cost of **construction and construction inspection** work for the Project or portions thereof; and it is further

**RESOLVED**, that the sum of **\$560,000.00** is hereby appropriated from the **General Fund** and made available to cover the cost of participation in the above phase of the Project; and it is further

**RESOLVED**, that in the event the full state share costs of the project exceeds the amount appropriated above, the **Warrensburg Town Board** shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the **Supervisor of the Town of Warrensburg** thereof, and it is further

**REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

**RESOLVED**, that the **Supervisor** of the **Town of Warrensburg** be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid on behalf of the **Town of Warrensburg** with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Municipality's/Sponsor's first instance funding of project costs and permanent funding of the local share and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

**RESOLVED**, that a Certified Copy of this resolution be filed with the New York State Commissioner of Transportation of the State of New York by attaching it to any necessary Agreement in connection with the Project between the **Town of Warrensburg** and the State of New York; and it is further

**RESOLVED**, this Resolution shall take effect immediately.

STATE OF NEW YORK        )  
  ) SS:  
COUNTY OF WARREN        )

I, **Pamela M. Lloyd**, Clerk of the **Town of Warrensburg**, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said **Warrensburg Town Board** at a meeting duly called and held at the **Warrensburg Town Hall** on **June 12, 2024** by the required and necessary vote of the members to approve the Resolution.

WITNESS My Hand and the Official Seal of **Town of Warrensburg**, New York, **this 13th day of June, 2024.**

**REQUEST TO MAKE CHANGES TO THE WATER DEPARTMENT FEES**

**RESOLUTION #75-2024**

**INTRODUCED BY:** Councilperson John Alexander  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Joq Quintal II

**WHEREAS**, the Town Board of Warrensburg received a request to make changes to the following Water Department fees.

**WATER TAP FEES**

Residential Tap Fee - \$1,000  
Commercial Tap Fee - \$1,500 plus Labor & Material Cost

**WATER METER FEES**

Residential ¾" Meter - \$ 450.00  
Commercial 1" Meter - \$ 1,500.00 \*  
Commercial 1 ½" Meter \$ 2,000.00 \*  
Commercial 2" Meter - \$ 2,500.00 \*

- Pricing is subject to change due increased cost of Materials

**REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

**FROST PLATE FEES**

First time Replacement - \$150.00  
Second Time Replacement - \$200.00  
Third Time Replacement - \$250.00  
Check Valve - \$125.00

**SEWER TAP FEES**

See checklist for Connection Instructions  
In District - \$500.00  
Out of District - \$750.00

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg approved the request to make changes to the Water Department fees.

**DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:   5        NAYS:   0        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II**

**APPROVE BUDGET MODIFICATIONS – (2)**

**RESOLUTION #76-2024**

**INTRODUCED BY:** Councilperson Bryan Rounds  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander

**WHEREAS**, the Town of Warrensburg request to approve the Budget Modifications as follows:

**Budget Modification  
June 12, 2024**

**GENERAL FUND**

<b><u>GL Number</u></b>	<b><u>Description</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>
A1990.400	Special Items – Contingent	\$ 1,250.00	
A1355.400	Museum Equipment Purchase a copy machine		\$ 1,250.00
A1990.400	Special Items - Contingent	\$ 92.85	
A1355.200	Assessors Equipment New Computer		\$ 92.85

**NOW THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approves the Budget Modifications.

**RESOLUTION DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES:   5        NAYS:   0        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II**

**REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

**REQUEST TO PAY WARRANTS ON ABSTRACT #6-2024**

**RESOLUTION #77-2024**

**ON MOTION OF:** Councilperson John Alexander

**SECONDED BY:** Councilperson Bryan Rounds

**RESOLUTION DULY ADOPTED JUNE 12, 2024 BY THE FOLLOWING VOTES:**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Sutphin, Quintal II**

**RESOLVED**, to pay the warrants outlined on **Abstract #6-2024** in the following amounts:

Resolution request to pay the bills on Warrant #6

<b>WARRANTS:</b>	<b>Total Claims:</b>	<b>\$169,732.65</b>
	General Fund:	\$40,514.69
	Cemetery Fund:	\$989.69
	Highway Fund:	\$75,989.56
	Lighting District:	\$7,187.63
	Sewer Fund:	\$26,352.38
	Water Fund:	\$13,419.50
	Transmission Line	\$5,279.20

**THE COMPLETE DISCUSSIONS AND COMMENTS CAN BE VIEWED ON THE YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.**

**COMMENTS:**

**Claire Bates** - Wanted to remind everyone about the Band Concerts starting at the Rec Field Pavilion on Wednesday June 19<sup>th</sup> and asked if one of the board members could attend to welcome everyone and show the towns support for the concerts. Also stated that they broke all attendance records last year and they average 75 people per concert and they come from all over including, North Creek, Hudson Falls, and even Granville. Claire has also put up the Band Concert Schedule at 15 businesses and wanted to Thank the town for letting her get involved in this. **Kevin responded** with reading off the list of bands that will be playing this summer.

**Jennifer Merry-Bierman** – She stated that she enjoyed the fall season at the Rec Field and appreciated all the work that goes into those fields its beautiful there. She did have a concern about the women’s bathroom there, the sink in falling off the wall and she was just letting the town know before it may hurt someone. **Kevin responded**, if anyone has any concerns please call the Town Hall and we will get it resolved.

**Laura Moore, Town of Warrensburg Museum** – She wanted to Thank Bryan for showing up for the May 9<sup>th</sup> event they had for Floyd Bennett day and she appreciates everyone who came out to support that. Also thank you to the town for the copier/printer it is amazing. She also was letting the board know that they are still looking for volunteers to help with the museum on the weekends and Wednesdays.

**Kevin Geraghty, Supervisor** – **Stated**, He thanked all for coming out. There has been some vandalism around the town and if anyone sees something please report it by calling the police. The town has taken some steps on the recreation field by putting up more cameras and they are going to put up more lighting over there as well.



## **REGULAR TOWN BOARD MEETING – JUNE 12, 2024**

**Kevin stated**, Thank you and he appreciates all the work the crews have put in with the mowing and the beautification with the flowers all seems to be going very well. The Farmers Market Rhubarb Festival was held at the Rec Field last Friday and was a success. If it's going to rain on a Friday's, they will use the Rec Field for the usual Farmers Market as well.

**Kevin stated**, that they are getting ready for the summer season and the beach will open on June 20<sup>th</sup> and the Rec Program will start after the 4<sup>th</sup> of July.

**Sharon Sutphin** - Stated she wanted to make it clear that at the planning board meeting they did not recommend approval or denial of the proposal for the property at 9 Browns Court. **Kevin responded** that they have tabled this till at least the next town board meeting and will be discussing this with our attorneys.

### **MEETING ADJOURN**

On motion of Councilperson John Alexander, the meeting was adjourned at 7:40 pm

**Respectfully Submitted,**

**Pamela M. Lloyd, Town Clerk**