

**MINUTES
TOWN OF WARRENSBURG
REGULAR TOWN BOARD MEETING
APRIL 13, 2022 - 7:00 P.M.
at Albert Emerson Town Hall**

THIS MEETING WAS HELD VIA YOUTUBE INTERNET BROADCAST AND OPEN TO THE PUBLIC. THE YOUTUBE LINK CAN BE FOUND ON THE TOWN WEBSITE.

PRESENT: Supervisor Kevin Geraghty
Councilperson John Alexander
Councilperson Bryan Rounds
Councilperson Richard Larkin

OTHERS PRESENT: Pamela Lloyd, Town Clerk; Dani Oliver, Supervisors Secretary; Robert Hafner, Town Attorney; Jim Hull, Code Enforcement Officer; Tracy Benoit, Water/Sewer/Parks & Recs Manager; Joyce Reed, Water/Sewer Clerk; Sandi Parisi, Town Historian; Laura Moore, Museum Director; Teresa Whalen, Beautification; and Several Public Attendees, Sign in sheet available for review at the Town Clerks office.

Meeting was called to order by Supervisor Kevin Geraghty at 7:00 p.m. and Salute to the Flag.

APPROVE MINUTES OF TOWN BOARD MEETING HELD ON MARCH 9, 2022

RESOLUTION #54-2022

INTRODUCED BY: Councilperson Bryan Rounds
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

RESOLVED, to approve the Minutes of the Town Board Meeting held on March 9, 2022.

DULY ADOPTED BY THE FOLLOWING VOTES:

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin
NAYS: None

REPORTS OF TOWN OFFICIALS:

The Town Officials reports were received and read by the following: Town Clerk – Pamela Lloyd; Supervisor – Kevin Geraghty; Assessor, Justice – John Alexander; Dog Report – Supervisor Geraghty; Planning Department – Bryan Rounds; Code Enforcement – Jim Hull.

REPORTS OF COMMITTEES:

The Committee Reports were received and read by the following: Beautification – Teresa Whalen; Highway – Bryan Rounds; Economic Development – Richard Larkin; Landfill – John Alexander; Lighting - No Report; Historian – Sandi Parisi; Museum – Laura Moore; Parks/Recreation, Sewer/Water – John Alexander; Youth – Verbal report read by Supervisor Geraghty

DISCUSSION BY: Supervisor Geraghty

We have been in discussions with the school about modifications to the Arts & Crafts and Recreation Sports programs. We have added a learning program for grades kindergarten through sixth and will be held at the elementary school. The programs will run from July 11, 2022 to August 18, 2022 and start at 8:00 am Monday thru Thursday. Also, the swim lessons will be held Monday thru Thursday at Echo Lake beach. We will have more information in the future.

REGULAR TOWN BOARD MEETING – APRIL 13, 2022

COMMUNICATIONS:

From NYS Office of Temporary and Disability Assistance about participation in the Low Income Household Water Assistance Program. The town is signed up to participate in the program. Information is available for anyone who needs help with their water and sewer bills.

Completed Registration Form for a Solid Water Management Facility (landfill) and returned to the State. **DISCUSSION:** Supervisor Geraghty stated the submission process went smoothly and he gave a Thank you to the staff at the Landfill for a great job.

Letter received from Warren County Soil and Water Conservation District a new County Multijurisdictional Hazard Mitigation Plan.

DISCUSSION: Supervisor Geraghty stated that the application has to be submitted by June.

Letter from Assemblyman Matthew Simpson about a grant opportunity administered by the Northern Boarder Regional Commission

DISCUSSION: Supervisor stated he will take a look at it and see if there is something the town could apply for.

UNFINISHED BUSINESS:

We have signed the contract for Professional Services with LaBella Associated for Town of Warrensburg Comprehensive Plan Update. Anyone interested in serving on a steering committee please contact the Supervisor's Office.

NEW BUSINESS:

Ben Driscoll of Catholic Charities will discuss SNAP and other federal programs that are available to students, senior citizens and the general public. **COMPLETE DISCUSSION CAN BE VIEWED ON YOUTUBE.**

Casey Mastro from NY Power Authority spoke on the Smart Street Lighting program in regards to the resolution below. **COMPLETE DISCUSSION CAN BE VIEWED ON YOUTUBE.**

AUTHORIZATION TO PROCEED WITH LED STREET LIGHTING PROJECT WITH NY POWER AUTHORITY

RESOLUTION #55-2022

INTRODUCED BY: Councilperson John Alexander
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Richard Larkin

WHEREAS, the Town Board of Warrensburg received a presentation from Mr. Casey Mastro a representative from NY Power Authority to discuss Energy Services Program Smart Street Lighting and to request authorization to proceed with LED Street Lighting Project, which is subject to Attorney review and a Public Hearing.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved Authorization to proceed with LED Street Lighting Project with NY Power Authority, which is subject to Attorney review and a Public Hearing.

REGULAR TOWN BOARD MEETING – APRIL 13, 2022

DULY ADOPTED APRIL 13, 2022 BY ROLL CALL VOTE ON WHICH RESULTED AS FOLLOWS:

AYES: 4 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

RESOLUTION RATIFYING THE COMMENCEMENT OF AN ACTION AGAINST ASH REAL ESTATE HOLDINGS LLC

RESOLUTION : #56-2022

INTRODUCED BY: Councilperson John Alexander
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Richard Larkin

WHEREAS, on November 29, 2020 the property located at 100 River Street in the Town of Warrensburg, commonly known as the Gristmill and owned by Ash Real Estate Holdings, LLC was engulfed by fire which damaged the entire building; and

WHEREAS, the Gristmill building is still in the same condition as it has been since the fire; and

WHEREAS, on December 8, 2021 the Town Board passed a resolution authorizing retention of an engineer and authorizing litigation to gain access to the Gristmill property by the Town and to commence a proceeding under the Town of Warrensburg Unsafe Structure section of the Town Code; and

WHEREAS, this same resolution also authorized Town Counsel to seek expenses and costs to be placed as a lien against the property at a later date; and

WHEREAS, Town Counsel has advised that commencing an action in Warren County Supreme Court is preferable as opposed to following the process contained in the December 8, 2021 resolution;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Town Board hereby ratifies the commencement of an action in Warren County Supreme Court against Ash Real Estate Holdings, LLC to declare the Gristmill property a public nuisance and in violation of both the Warrensburg Town Code, and the New York State Property Maintenance Code and seeking demolition of the building as well as all of the Town's costs for both the commencement of this litigation and any costs associated with the demolition and clean-up of the property if Defendant does not demolish and clean up the building itself.

2. The Town Supervisor, Town Clerk and Town Counsel are authorized and directed to take such additional actions and execute such documents as they deem necessary to effectuate the intent of this Resolution.

DULY ADOPTED APRIL 13, 2022 BY ROLL CALL VOTE ON WHICH RESULTED AS FOLLOWS:

AYES: 4 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

REGULAR TOWN BOARD MEETING – APRIL 13, 2022

REQUEST TO ADVERTIZE RFP FOR CONSULTANT SERVICES TO APPLY AND PROCESS HOUSING REHAB GRANTS & RELATED ACTIVITIES

RESOLUTION #57-2022

INTRODUCED BY: Councilperson Richard Larkin
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

WHEREAS, the Town Board of Warrensburg request to advertise a Request for Proposals (RFP) for Consultant Services for Grant Writing along with Administrative and Project Management Services.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved to advertise for RFP for Consultant Services.

DULY ADOPTED APRIL 13, 2022 BY THE FOLLOWING VOTES:

AYES: 4 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

REQUEST TO APPROVE (5) WATER RATE ADJUSTMENTS

RESOLUTION #58-2022

INTRODUCED BY: Councilperson Richard Larkin
WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

WHEREAS, the Town Board of Warrensburg request to approve five (5) Water Rate Changes at a Net Increase of \$393.00 on the property’s listed below.

**Warrensburg Water Rate Changes
April 13, 2022**

Property Address	Reason For Change	New Rate	Current Rate	Recommended Rate	Difference
27 Hastings St	Married was Senior Rate	Family Residence	48.00	195.00	\$147.00
31 Hastings St	New Owner was Senior Rate	Family Residence	48.00	195.00	\$147.00
6 Oak Street	New Owner was Senior Rate	Family Residence	48.00	195.00	\$147.00
29 Orton Drive	New Owner was Senior Rate	Family Residence	48.00	195.00	\$147.00
3903 Main St	New owner was commercial	Family Residence	390.00	195.00	-\$195.00
				Net Increase	\$393.00

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved the Water Rate Changes.

DULY ADOPTED APRIL 13, 2022 BY THE FOLLOWING VOTES:

AYES: 4 NAYS: 0 ABSTAIN: 0

AYES: Supervisor Geraghty, Councilpersons Alexander, Rounds, Larkin

REGULAR TOWN BOARD MEETING – APRIL 13, 2022

Letter from the School District about connecting to the Town Sewer System. I have had preliminary discussions with the Town Engineer.

DISCUSSION: Supervisor Geraghty stated that based on the engineering specifications, yes they could take the school onto the forced vein and there would be a cost for connection along with approval from Warren County. All board members agreed to proceed with the process.

APPROVE ANTHONY FORTINO FOR ALTERNATE TO THE PLANNING BOARD

RESOLUTION #59-2022

INTRODUCED BY: Councilperson Bryan Rounds

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Richard Larkin

WHEREAS, the Town Board of Warrensburg received a request from Anthony Fortino to be an alternate member to the Planning Board.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved Anthony Fortino as an alternate to the Planning Board.

DULY ADOPTED APRIL 13, 2022 BY THE FOLLOWING VOTES:

AYES: 4 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

Discussion on rules of Cemetery clean up. Grave decorations left over from winter should be picked up by May 1, 2022. After the May 1 date the town custodian will remove the items.

REQUEST TO USE THE TOWN RECREATION FIELD FOR THE 2022 HIGH SCHOOL GRADUATION CEREMONY

RESOLUTION #60-2022

INTRODUCED BY: Councilperson John Alexander

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Bryan Rounds

WHEREAS, the Town Board of Warrensburg received a request from the High School to use the Town Recreation Field for the 2022 High School Graduation Ceremony to be held on June 24, 2022.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approved the request to hold the 2022 High School Graduation Ceremony at the Town Recreation Field.

DULY ADOPTED APRIL 13, 2022 BY THE FOLLOWING VOTES:

AYES: 4 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

REGULAR TOWN BOARD MEETING – APRIL 13, 2022

APPROVE BUDGET TRANSFERS (3)

RESOLUTION #61-2022

INTRODUCED BY: Councilperson Richard Larkin

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson John Alexander

WHEREAS, the Town of Warrensburg request to approve the Budget Transfers as follows:

Budget Transfer

April 13, 2022

GENERAL FUND

A1990.400	Special Items - Contingency	\$ 830.58	
A1910.400	Insurance		\$ 830.58
	To cover Insurance Expense		
A1620.400	Buildings - Contractual	\$ 550.00	
A1620.402	Buildings - Fuel Oil		\$550.00
	To cover fuel oil shortage		

CEMETERY FUND

CM8810.400	Cemetery - Contractual	\$ 1,520.70	
CM9050.800	Cemetery - Unemployment Benefits		\$ 1,520.70
	To cover unemployment payments		

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Warrensburg hereby approves the Budget Transfers

DULY ADOPTED APRIL 13, 2022 BY THE FOLLOWING VOTES:

AYES: 4 NAYS: 0 ABSENT: 0

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

REQUEST TO PAY WARRANTS ON ABSTRACT #4-2022

RESOLUTION #62-2022

ON MOTION OF: Councilperson Richard Larkin

SECONDED BY: Councilperson Bryan Rounds

DULY ADOPTED APRIL 13, 2022 BY THE FOLLOWING VOTES:

AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

NAYS: NONE

RESOLVED, to pay the warrants outlined on **Abstract #4-2022** in the following amounts:

REGULAR TOWN BOARD MEETING – APRIL 13, 2022

WARRANTS:	Total Claims:	\$104,520.81
	General Fund	\$44,413.13
	Cemetery Fund	\$1,860.93
	Highway Fund	\$25,034.53
	Lighting District	\$9,220.56
	Sewer Fund	\$14,522.77
	Water Fund	\$9,468.89

COMMENTS:

Supervisor Geraghty – Introduced Gabriel Belanger who his going for his Eagle Scout Project and has joined the meeting to observe.

Shelby Burkhart – Introduced herself as the New Richards Library Director, and wanted to let people know that they are currently offering monthly story times, bi-weekly stretching for teens, and other programs that will be posted on their website and Facebook page.

Gary Cooper - 1st Questioned that the cemetery was not plowed this past year now that the town owns it. **John Alexander** responded that when it was owned by the Cemetery Association and John as the President or Dave would plow the circle area to get to the receiving vault and out to the middle gate only and now that the Town has taken it over they discourage anyone from using their own vehicles to plow due to possibly of damaging headstones and could cause a lot liability issues.

2nd Questioned the discussion from Casey Mastro and the Smart Street Lighting program and how much it would save the town.

PLEASE SEE COMPLETE DISCUSSIONS ON ALL COMMENTS ON THE YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.

MEETING ADJOURN

On motion of Councilperson Alexander, the meeting was adjourned at 8:25 p.m.

Respectfully Submitted,

Pamela M. Lloyd, Town Clerk