

**MINUTES  
TOWN OF WARRENSBURG  
REGULAR TOWN BOARD MEETING  
FEBRUARY 9, 2022 - 7:00 P.M.  
at Albert Emerson Town Hall**

**THIS MEETING WAS HELD VIA YOUTUBE INTERNET BROADCAST AND OPEN TO THE PUBLIC. THE YOUTUBE LINK CAN BE FOUND ON THE TOWN WEBSITE.**

**PRESENT:**

Supervisor	Kevin Geraghty
Councilperson	John Alexander
Councilperson	Bryan Rounds
Councilperson	Richard Larkin

**OTHERS PRESENT:** Pamela Lloyd, Town Clerk; Dani Oliver, Supervisors Secretary; Robert Hafner, Town Attorney; Jim Hull, Code Enforcement Officer; Edward Pennock, Highway Superintendent; Tracy Benoit, Water/Sewer/Parks & Recs Manager; Sandi Parisi, Town Historian; Laura Moore, Museum Director; Teresa Whalen, Beautification; and Several Public Attendees, Sign in sheet available for review at the Town Clerks office.

Meeting was called to order by Supervisor Kevin Geraghty at 7:00 p.m. and Salute to the Flag

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**BID OPENING - RFP for the Comprehensive Plan Update**

Town Clerk, Pamela Lloyd read the Public Notice to Bidders then opened the only bid received from Labella Associates. The Amount of Bid Proposal was 61,978.00. Supervisor Geraghty stated they would table the response until February 23, 2022 to evaluate the Proposals.

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**APPROVE MINUTES TOWN BOARD MEETING HELD ON JANUARY 12, 2022**

**RESOLUTION #36-2022**

**INTRODUCED BY:** Councilperson Bryan Rounds

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander

**RESOLVED,** to approve the Minutes of the Town Board Meeting held on January 12, 2022.

**DULY ADOPTED BY THE FOLLOWING VOTES:**

**AYES:** Councilperson Alexander, Rounds, Larkin, Supervisor Geraghty

**NAYS:** None

**REPORTS OF TOWN OFFICIALS:**

The Town Officials reports were received and read by the following: Town Clerk – Pamela Lloyd; Supervisor – Kevin Geraghty; Assessor, Justice – John Alexander; Dog Report – Supervisor Geraghty; Planning Department – Bryan Rounds; Code Enforcement – Jim Hull.

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**REPORTS OF COMMITTEES:**

The Committee Reports were received and read by the following: Beautification – Teresa Whalen; Highway – Bryan Rounds; Economic Development – Richard Larkin; Landfill – John Alexander; Lighting - No Report; Historian – Sandi Parisi; Museum – Laura Moore; Parks/Recreation, Sewer/Water – John Alexander; Youth – No written report – Verbal report spoken by Supervisor Geraghty

**COMMUNICATIONS:** Received 5 letters of interest for the Town Board seat. Do we want set up interviews?

**DISSCUSSION:** Supervisor Geraghty and the board decided since there were so many people that applied they will have to Run in the June Primary Election and the November Election for a one (1) year term and then run again for the four (4) year term. Kevin Geraghty and Dani Oliver will send out notices the them.

**UNFINISHED BUSINESS:**

**DECLINE DONATION OF 7.86 ACRES ON RIVER ST FROM OWNER NANCY TELFER**

**RESOLUTION #37-2022**

**INTRODUCED BY:** Councilperson Bryan Rounds

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander

**WHEREAS,** the Town of Warrensburg received a request from Nancy M. Telfer wishing to donate 7.86 acres of land located on River Street, Tax Map #223.8-1-1 to the Town of Warrensburg.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that the Town Board of Warrensburg hereby Declined the donation offer of 7.86 acres of land located on River Street, Tax Map #223.8-1-1 from owner Nancy M. Telfer.

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:   4                        NAYS:   0                        ABSENT:   0**

**AYES:** Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

**NEW BUSINESS:**

**APPROVE TO EXPEND \$10,737.02 FROM OCCUPANCY TAX FUND FOR CHRISTMAS DECORATIONS**

**RESOLUTION #38-2022**

**INTRODUCED BY:** Councilperson John Alexander

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Richard Larkin

**WHEREAS,** the Town of Warrensburg received a request to expend \$10,737.02 from Occupancy Tax funds for to purchase Christmas decorations.

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**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approved Occupancy Tax funds for the purchase Christmas decorations in the Amount of \$10,737.02.

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:   4                        NAYS:   0                        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin**

**REFERRING REQUEST FOR ESTABLISHMENT OF OPEN DEVELOPMENT AREA TO TOWN PLANNING BOARD FOR 9 BROWN’S COURT**

**RESOLUTION #39-2022**

**INTRODUCED BY:** Councilperson Bryan Rounds  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander

**WHEREAS**, the parcel at 9 Brown’s Court is not accessible by a Town, County or State road or street, or by a private road, driveway or easement appearing on any filed map approved by or pre-dating the establishment of the Town’s Planning Board, and therefore, under Section 280-a of NYS Town Law, no Building Permit may be issued for the parcel, and

**WHEREAS**, the owner of the parcel, Charles Ligon, has asked the Town Board to establish an Open Development Area under the provisions of Town Law Section 280-a, encompassing their parcel, to allow a Building Permit to be issued despite the lack of access to the parcel from a public road or street and despite the lack of access via an approved or “grandfathered” private road, driveway or easement, and

**WHEREAS**, under the requirements of Town Law Section 280-a, a request for an Open Development Permit must be referred to the Town’s Planning Board for a report before the Town Board may take any action on the request,

**NOW, THEREFORE, BE IT**

**RESOLVED BY THE TOWN BOARD OF THE TOWN OF WARRENSBURG, AS FOLLOWS:**

The request of Charles Ligon or an Open Development Area Permit, under Section 280-a of NYS Town Law, encompassing his parcel at 9 Brown’s Court is hereby referred to the Town’s Planning Board for a report on: 1) whether there is an easement or right-of-way which allows Mr. Ligon to access his parcel, 2) if Mr. Ligon has the use of such an easement or right-of-way, whether it would provide adequate access by motor vehicles, particularly emergency vehicles such as fire trucks and ambulances, 3) if Mr. Ligon has the use of an easement or right-of-way to access their parcel, whether the easement or right-of-way meets the Town’s road standards, and 4) any conditions that the Planning Board recommends be imposed by the Town Board to assure adequate access, if the Town Board grants the request for an Open Development Area Permit.

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:   4                        NAYS:   0                        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin**

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Proposal from Warrensburg EMS on a building addition to their King Street property.

**DISSCUSSION:** Richard Larkin had some questions for Corey Quellette in regards to the zoning of the lots in order to add on to the current bldg. Kevin spoke of getting together with Corey again to go over the lots and the proposed addition. PLEASE SEE YOUTUBE FOR THE COMPLETE DISSCUSSION.

**APPROVE TO EXPEND \$1,900.56 OF TOWN FUNDS FOR LED LIGHTS FOR HIGHWAY GARAGE**

**RESOLUTION #40-2022**

**INTRODUCED BY:** Councilperson Bryan Rounds  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Richard Larkin

**WHEREAS,** the Town of Warrensburg received a request to expend \$1,900.56 of Town funds for LED lights for the Highway garage. Total cost of the project is \$4,311 with some of the costs received from incentives and rebates from National Grid. Hill Electric Supply is the supplier of the materials.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that the Town Board of Warrensburg hereby approved the expend \$1,900.56 of Town funds for the Highway garage LED lights purchase.

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:   4                        NAYS:   0                        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin**

**APPROVE MAINTENANCE CONTRACT WITH NYS DEC & TOWN OF WARRENSBURG HIGHWAY SUPERINTENDENT**

**RESOLUTION #41-2022**

**INTRODUCED BY:** Councilperson Richard Larkin  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS,** the Town of Warrensburg received a request to allow Highway Superintendent and Town of Warrensburg to enter into a contract with New York State Department of Environmental Conservation for a maintenance agreement for work in the Lake George Wild Forest area.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that the Town Board of Warrensburg hereby approved the Highway Superintendent and the Town of Warrensburg to enter into a contract/agreement with New York State Department of Environmental Conservation for maintenance work in the Lake George Wild Forest Area.

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:   4                        NAYS:   0                        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin**

**REGULAR TOWN BOARD MEETING – FEBRUARY 9, 2022**

**APPROVE EDWARD MURPHY FOR ALTERNATE TO THE PLANNING BOARD**

**RESOLUTION #42-2022**

**INTRODUCED BY:** Councilperson John Alexander  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS,** the Town Board of Warrensburg reviewed request from Edward Murphy to be an alternate to the Planning Board.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that the Town Board of Warrensburg hereby approved Edward Murphy as the alternate to the Planning Board.

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:**   4                        **NAYS:**   0                        **ABSENT:**   0  

**AYES:** Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin

**APPROVE BUDGET MODIFICATIONS – (4)**

**RESOLUTION #43-2022**

**INTRODUCED BY:** Councilperson Richard Larkin  
**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson John Alexander

**WHEREAS,** the Town of Warrensburg request to approve the Budget Modifications as follows:

**Budget Modifications  
February 9, 2022**

**GENERAL FUND**

A9060.800	Employee Benefits - Medical	\$ 243.00	
A9055.800	Employee Benefits - Disability		\$ 243.00
	Trfr to cover disability expenditure		

**HIGHWAY FUND**

DA9060.800	Employee Benefits - Medical	\$ 146.56	
DA9055.800	Employee Benefits - Disability		\$ 146.56
	Trfr to cover disability expenditure		

**SEWER DISTRICT**

SS9060.800	Employee Benefits - Medical	\$ 23.72	
SS9055.800	Employee Benefits - Disability		\$ 23.72
	Trfr to cover disability expenditure		

**WATER DISTRICT**

SW9060.800	Employee Benefits - Medical	\$	23.72	
SW9055.800	Employee Benefits - Disability			\$ 23.72
	Trfr to cover disability expenditure			

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Warrensburg hereby approves the Budget Modifications

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:   4        NAYS:   0        ABSENT:   0**

**AYES:      Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin**

**REQUEST TO PAY WARRANTS ON ABSTRACT #2-2022**

**RESOLUTION #44-2022**

**On motion of Councilperson John Alexander**

**Seconded by Councilperson Richard Larkin**

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:      Councilperson Alexander, Rounds, Larkin, Supervisor Geraghty**

**NAYS:      NONE**

**RESOLVED**, to pay the warrants outlined on Abstract #2-2022 in the following amounts:

<b>WARRANTS:</b>	<b>Total Claims:</b>	<b>\$136,734.69</b>
	General Fund:	\$53,834.30
	Cemetery Fund	\$65.74
	Highway Fund:	\$46,485.58
	Capital – Sidewalk	\$6,908.91
	Sewer Fund	\$10,113.53
	Water Fund	\$9,112.58

**APPROVE EXPENDITURES CASH RECEIPT/DISBURSEMENT RECORDS FOR 2021**

**RESOLUTION #45-2022**

**INTRODUCED BY:** Councilperson John Alexander

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Bryan Rounds

**WHEREAS**, the Town Board of Warrensburg reviewed the 2021 Expenditures Cash Receipt/Disbursement records book supplied by the Bookkeeper.

**NOW, THEREFORE, BE IT**

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**RESOLVED**, that the Town Board of Warrensburg hereby approved and acknowledge the 2021 Expenditures Cash Receipt/Disbursement records book.

**DULY ADOPTED FEBRUARY 9, 2022 BY THE FOLLOWING VOTES:**

**AYES:   4                        NAYS:   0                        ABSENT:   0**

**AYES: Supervisor Geraghty, Councilperson Alexander, Rounds, Larkin**

**COMMENTS:**

**Sarah Gebbre-Measeek (President of the board of trustees at the Richards library)**  
She introduced herself and stated that as part of their long-range plan a representative from the Library board will be coming to some of the board meetings in case anyone has questions about the Library and what they provide for the community.

**Linda Marcella -** Asked if the town has tracked the use of the landfill by days to see if shutting down another day would save money for the town. Supervisor Geraghty stated that they do track the receipts every day and will see if it needs to shut down another day.

**Susan Hull -** She wanted to state Thank You to the Town Board and the Highway Department for the snow blowing machine that does the sidewalks and to Silas who runs the machine, he does a wonderful job.

**Supervisor Geraghty -** Spoke of the complaints that the town has received from some of the residents on Alden Ave and Harrington Hill Rd about the Snowmobile Trails that have been opened up and the snowmobilers driving on their property. He stated that they would need to call the Sheriff’s department, the town does not have the authority to deal with these complaints but we can forward the complaints to the proper authority. He also commented on how well the office staff has worked so well together to keep the town hall open to the residents for tax collection and any other things they may have needed from us even with all the pandemic shut downs going on. Kevin Stated Thank you to all the staff and the court system as well.

**PLEASE SEE COMPLETE DISCUSSIONS ON ALL COMMENTS ON THE YOUTUBE LINK LOCATED ON THE TOWN WEBSITE & FACEBOOK PAGE.**

**MEETING ADJOURN**

On motion of Councilperson Alexander, the meeting was adjourned at 7:50 p.m.

**Respectfully Submitted,**

**Pamela M. Lloyd, Town Clerk**