

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.4, 2018

The Organizational meeting of the Warrensburg Town Board was held on Wednesday, January 4, 2018 at 7:00 p.m. at the Albert Emerson Town Hall with the following members present:

PRESENT:	Supervisor	Kevin Geraghty
	Councilperson	John Alexander
	Councilperson	Donne-Lynn Winslow
	Councilperson	Bryan Rounds
	Councilperson	Linda Baker-Marcella

OTHERS PRESENT: Donna A. Combs, Town Clerk, Bryan Winslow, Town Justice; Kathy Geraghty, Lisa Alexander, Ben Alexander, and Ilana Morgan.

SWEARING OF TOWN OFFICIALS

Judge Bryan Winslow swore in the following Town Officials:

Town Supervisor	Kevin B. Geraghty
Town Council	John Alexander
Town Council	Bryan Rounds
Town Council	Donne-Lynn Winslow

ADOPT ORGANIZATIONAL RESOLUTIONS

On motion of Councilperson Rounds, seconded by Councilperson Alexander, the following resolutions were:

RESOLUTION #1-18

ADOPT ORGANIZATIONAL RESOLUTIONS #2- #28
RESOLVED, to adopt Resolutions #2-28 for the year 2018

RESOLUTION #2-18

REGULAR MEETING

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-18

DEPUTY SUPERVISOR

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2018 and to pay the position \$500.00 for the year.

RESOLUTION #4-18

OFFICIAL DEPOSITORY

RESOLVED, that the Glens Falls National Bank is designated official depository for the Town funds.

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.4, 2018

RESOLUTION #5-18

OFFICIAL NEWSPAPERS

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

RESOLUTION #6-18

INVESTMENT OF SURPLUS FUNDS

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

RESOLUTION #7-18

ASSOCIATION OF TOWNS

RESOLVED, that Town Officials are permitted to attend Association of Towns meeting in New York City in February at Town expense with individual Town Board authorization.

RESOLUTION #8-18

FILING OF YEAR END REPORT

RESOLVED, that the Supervisor be permitted sixty days extension in which to file year-end reports with State Comptroller.

RESOLUTION #9-18

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION #10-18

RECORDS MANAGEMENT

RESOLVED, that Donna A. Combs be named as Records Management Officer and, the Supervisor to be the Appeals Officer.

RESOLUTION #11-18

TAX COLLECTOR

RESOLVED, that the Tax Collector deposit in her name as Tax Collector of the Town of Warrensburg at T.D. Bank, N.A., Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor within 15 days after receipt.

RESOLUTION #12-18

PETTY CASH/TOWN CLERK

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.4, 2018

RESOLUTION #13-18

COLLECTOR CASH DRAWER

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land, Water and Sewer bills not to exceed \$100.00 (One Hundred) each.

RESOLUTION #14-18

TOWN HISTORIAN

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2018.

RESOLUTION #15-18

LEGAL SERVICES FOR ASSESSOR

RESOLVED, that the Supervisor is authorized to enter into a contract with Muller & Mannix and or Bartlett, Pontiff, Stewart and Rhodes for legal services for the Assessor on a per diem basis.

RESOLUTION #16-18

APPOINTMENT OF TO WARREN COUNTY YOUTH BOARD

RESOLVED, to appoint Kim Monthany to the Warren County Youth Board for the year 2018.

RESOLUTION #17-18

APPOINTMENT OF BUDGET OFFICER

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2018.

RESOLUTION #18-18

SALARIES

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2018 at the amounts respectfully stated in the budget.

RESOLUTION #19-18

ACCEPT COMMITTEE APPOINTMENTS

RESOLVED, to accept the Committee Appointments for the Year 2018.

RESOLUTION #20-18

RE-APPOINT MARK MOREY TO ZONING BOARD OF APPEALS

RESOLVED, to re-appoint Mark Morey to the Warrensburg Zoning Board of Appeals with a term to expire on January, 2022.

RESOLUTION #21-17

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2018

RESOLVED, to set the mileage reimbursement allowance for 2018 at \$.54.5 per the IRS rate.

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.4, 2018

RESOLUTION #22-18

RESOLUTION DESIGNATING TOWN POLICE OFFICER

RESOLVED, to designate David Cavanaugh as Town of Warrensburg Police Officer, setting his duties to be that of a Town Court Officer.

RESOLUTION #23-18

AUTHORIZE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CEDARWOOD ENGINEERING FOR ENGINEERING CONTRACT.

RESOLVED, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2018.

RESOLUTION #24-18

RESOLUTION AUTHORIZING LANDFILL PUNCH CARD SALE

RESOLVED, to set the buy one get one half price Landfill Punch Card sale for the week of February 12th through February 16th, 2018.

RESOLUTION #25-18

RE-APPOINT JOHN FRANCHINI TO WARRENSBURG PLANNING BOARD

RESOLVED, to re-appoint John Franchini to the Warrensburg Planning Board with a term to expire on January, 2022.

RESOLUTION #26-18

RE-APPOINT SHARON SUTPHIN AS PLANNING BOARD ALTERNATE

RESOLVED, to re-appoint Sharon Sutphin to the Warrensburg Planning Board with a term to expire on January, 2019.

RESOLUTION #27-18

RE-APPOINT ALTERNATES TO ZONING BOARD OF APPEALS

RESOLVED, to re-appoint Teresa Coughlin to the Warrensburg ZBA with a term to expire on January, 2019.

RESOLUTION #28-18

LEGAL SERVICES FOR THE TOWN

RESOLVED, to re-appoint Miller, Mannix, Schachner & Hafner for legal services to the Town of Warrensburg on a retainer basis in the monthly amount of \$2,166.67 and the rate for special legal services at an hourly rate not to exceed \$190.00 per hour.

The Town Attorney, Jackie White, entered the meeting at 7:04 P.M.

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On motion of Councilperson Alexander, seconded by Councilperson Baker-Marcella, the meeting was adjourned at 7:06 P.M.

Respectfully submitted,

Donna A. Combs, Town Clerk