

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.4, 2017

The Organizational meeting of the Warrensburg Town Board was held on Wednesday, January 4, 2017 at 4:30 p.m. at the Albert Emerson Town Hall with the following members present:

PRESENT:

Supervisor	Kevin Geraghty
Councilperson	John Alexander
Councilperson	Joyce Reed
Councilperson	Bryan Rounds
Councilperson	Linda Baker-Marcella

OTHERS PRESENT: Donna A. Combs, Town Clerk; Robert Hafner; Town Attorney and Alan Hall, Sr.

RESOLUTION #1-17

ADOPT ORGANIZATIONAL RESOLUTIONS

On motion of Councilperson Rounds, seconded by Councilperson Alexander, the following resolutions were:

ADOPTED AYES 5 Geraghty, Alexander, Rounds, Reed, Baker-Marcella

RESOLVED, to adopt Resolutions #2-28 for the year 2017

RESOLUTION #2-17

REGULAR MEETING

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-17

DEPUTY SUPERVISOR

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2017 and to pay the position \$500.00 for the year.

RESOLUTION #4-17

OFFICIAL DEPOSITORIES

RESOLVED, that the Glens Falls National Bank (Warrensburg Office) is designated official depository for the Town funds.

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RESOLUTION #5-17

OFFICIAL NEWSPAPERS

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

RESOLUTION #6-17

INVESTMENT OF SURPLUS FUNDS

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

RESOLUTION #7-17

ASSOCIATION OF TOWNS

RESOLVED, that Town Officials are permitted to attend Association of Towns meeting in New York City in February at Town expense with individual Town Board authorization.

RESOLUTION #8-17

FILING OF YEAR END REPORT

RESOLVED, that the Supervisor be permitted sixty days' extension in which to file year-end reports with State Comptroller.

RESOLUTION #9-17

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION #10-17

RECORDS MANAGEMENT

RESOLVED, that Donna A. Combs be named as Records Management Officer and, the Supervisor to be the Appeals Officer.

RESOLUTION #11-17

TAX COLLECTOR

RESOLVED, that the Tax Collector deposit in her name as Tax Collector of the Town of Warrensburg at Glens Falls National Bank, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor within 15 days after receipt.

RESOLUTION #12-17

PETTY CASH/TOWN CLERK

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

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RESOLUTION #13-17

COLLECTOR CASH DRAWER

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land, Water and Sewer bills not to exceed \$100.00 (One Hundred) each.

RESOLUTION #14-17

TOWN HISTORIAN

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2017.

RESOLUTION #15-17

LEGAL SERVICES FOR ASSESSOR

RESOLVED, that the Supervisor is authorized to enter into a contract with Muller & Mannix and or Bartlett, Pontiff, Stewart and Rhodes, P.C. for legal services for the Assessor on a per diem basis.

RESOLUTION #16-17

APPOINTMENT OF KIM MONTHONY TO WARREN COUNTY YOUTH BOARD

RESOLVED, to appoint Kim Monthony to the Warren County Youth Board for the year 2017.

RESOLUTION #17-17

APPOINTMENT OF BUDGET OFFICER

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2017.

RESOLUTION #18-17

SALARIES

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2017 at the amounts respectfully stated in the budget.

RESOLUTION #19-17

ACCEPT COMMITTEE APPOINTMENTS

RESOLVED, to accept the Committee Appointments for the Year 2017.

RESOLUTION #20-17

RE-APPOINT ALAN HALL, SR. TO ZONING BOARD OF APPEALS

RESOLVED, to re-appoint Alan Hall, Sr. to the Warrensburg Zoning Board of Appeals with a term to expire on January, 2021.

RESOLUTION #21-17

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2017

RESOLVED, to set the mileage reimbursement allowance for 2017 at \$.53.5 per the IRS rate.

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RESOLUTION #22-17

RESOLUTION DESIGNATING TOWN POLICE OFFICER

RESOLVED, to designate David Cavanaugh as Town of Warrensburg Police Officer, setting his duties to be that of a Town Court Officer.

RESOLUTION #23-17

AUTHORIZE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CEDARWOOD ENGINEERING FOR ENGINEERING CONTRACT.

RESOLVED, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2017.

RESOLUTION #24-17

RESOLUTION AUTHORIZING LANDFILL PUNCH CARD SALE

RESOLVED, to set the buy one get one half price Landfill Punch Card sale for the week of February 13th through February 17th, 2017.

RESOLUTION #25-17

RE-APPOINT DAVID SPATZ TO WARRENSBURG PLANNING BOARD

RESOLVED, to re-appoint David Spatz to the Warrensburg Planning Board with a term to expire on January, 2021.

RESOLUTION #26-17

RE-APPOINT SHARON SUTPHIN AS PLANNING BOARD ALTERNATE

RESOLVED, to re-appoint Sharon Sutphin to the Warrensburg Planning Board as an alternate with a term to expire on January, 2018.

RESOLUTION #27-17

RE-APPOINT ALTERNATES TO THE ZONING BOARD OF APPEALS

RESOLVED, to re-appoint Teresa Coughlin and William Oehler to the Warrensburg ZBA with a term to expire on January, 2018.

RESOLUTION #28-17

LEGAL SERVICES FOR THE TOWN

RESOLVED, to re-appoint Miller, Mannix, Schachner & Hafner for legal services to the Town of Warrensburg on a retainer basis in the monthly amount of \$2,166.67 and the rate for special legal services at an hourly rate not to exceed \$190.00 per hour.

DISCUSSION - EMS BUILDING WATER AND SEWER BILLING

The Town Board had a discussion regarding the water and sewer rates that Warrensburg EMS pays for their building. The Town Board will consider creating a flat rate fee for water for the EMS building, create a budget appropriation for that and pay the water and sewer bills from that appropriation.

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On motion of Councilperson Alexander, seconded by Councilperson Rounds, the meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Donna A. Combs, RMC/CMC