

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.5, 2016

The Organizational meeting of the Warrensburg Town Board was held on Tuesday, January 5, 2016 at 6:00 p.m. at the Albert Emerson Town Hall with the following members present:

PRESENT:	Supervisor	Kevin Geraghty
	Councilperson	John Alexander
	Councilperson	Joyce Reed
	Councilperson	Bryan Rounds
	Councilperson	Linda Baker-Marcella

OTHERS PRESENT: Donna A. Combs, Town Clerk; Edward Pennock, Highway Superintendent; Bryan Winslow, Town Justice; Mindy Fisk, Town Justice; Jackie White and Robert Hafner, Town Attorneys and numerous town residents.

SWEARING IN OF TOWN OFFICIALS

The following town officials were sworn into office by Judge Mindy Fisk: Councilperson Joyce Reed, Councilperson Linda Baker-Marcella, Town Justice Bryan Winslow; Town Highway Superintendent Gerald Edward Pennock, Jr. and Donna A. Combs, Town Clerk.

RESOLUTION #1-16

ADOPT ORGANIZATIONAL RESOLUTIONS

On motion of Councilperson Alexander, seconded by Councilperson Reed, the following resolutions were:

ADOPTED AYES 5 Geraghty, Alexander, Rounds, Reed, Baker-Marcella

RESOLVED, to adopt Resolutions #2-28 for the year 2016

RESOLUTION #2-16

REGULAR MEETING

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-16

DEPUTY SUPERVISOR

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2016 and to pay the position \$500.00 for the year.

RESOLUTION #4-16

OFFICIAL DEPOSITORIES

RESOLVED, that the Glens Falls National Bank and TD Bank North (Warrensburg Office) are designated official depositories for the Town funds.

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RESOLUTION #5-16

OFFICIAL NEWSPAPERS

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

RESOLUTION #6-16

INVESTMENT OF SURPLUS FUNDS

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

RESOLUTION #7-16

ASSOCIATION OF TOWNS

RESOLVED, that Town Officials are permitted to attend Association of Towns meeting in New York City in February at Town expense with individual Town Board authorization.

RESOLUTION #8-16

FILING OF YEAR END REPORT

RESOLVED, that the Supervisor be permitted sixty days extension in which to file year-end reports with State Comptroller.

RESOLUTION #9-16

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION #10-16

RECORDS MANAGEMENT

RESOLVED, that Donna A. Combs be named as Records Management Officer and, the Supervisor to be the Appeals Officer.

RESOLUTION #11-16

TAX COLLECTOR

RESOLVED, that the Tax Collector deposit in her name as Tax Collector of the Town of Warrensburg at Glens Falls National Bank, Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor within 15 days after receipt.

RESOLUTION #12-16

PETTY CASH/TOWN CLERK

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

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RESOLUTION #13-16

COLLECTOR CASH DRAWER

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land, Water and Sewer bills not to exceed \$100.00 (One Hundred) each.

RESOLUTION #14-16

TOWN HISTORIAN

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2016.

RESOLUTION #15-16

LEGAL SERVICES FOR ASSESSOR

RESOLVED, that the Supervisor is authorized to enter into a contract with Muller & Mannix and or Bartlett, Pontiff, Stewart and Rhodes, P.C. for legal services for the Assessor on a per diem basis.

RESOLUTION #16-16

APPOINTMENT TO WARREN COUNTY YOUTH BOARD

RESOLVED, to appoint Kim Monthany to the Warren County Youth Board for the year 2016.

RESOLUTION #17-16

APPOINTMENT OF BUDGET OFFICER

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2016.

RESOLUTION #18-16

SALARIES

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2016 at the amounts respectfully stated in the budget.

RESOLUTION #19-16

ACCEPT COMMITTEE APPOINTMENTS

RESOLVED, to accept the Committee Appointments for the Year 2016.

RESOLUTION #20-16

RE-APPOINT DONNE WINSLOW TO ZONING BOARD OF APPEALS

RESOLVED, to re-appoint Donne Winslow to the Warrensburg Zoning Board of Appeals with a term to expire on January, 2020.

RESOLUTION #21-16

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2016

RESOLVED, to set the mileage reimbursement allowance for 2016 at \$.54 or the IRS rate, if it changes.

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RESOLUTION #22-16

RESOLUTION DESIGNATING TOWN POLICE OFFICER

RESOLVED, to designate David Cavanaugh as Town of Warrensburg Police Officer, setting his duties to be that of a Town Court Officer.

RESOLUTION #23-16

AUTHORIZE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CEDARWOOD ENGINEERING FOR ENGINEERING CONTRACT.

RESOLVED, to authorize the Supervisor to enter into an agreement with Cedarwood Engineering for engineering services for the year 2016.

RESOLUTION #24-16

APPOINT REGISTRAR

RESOLVED, to appoint Donna A. Combs Registrar of Vital Records and Kathy Rounds as Deputy Registrar.

RESOLUTION #25-16

APPOINT MARRIAGE OFFICER

RESOLVED, to appoint Donna A. Combs a Marriage Officer for the Town of Warrensburg.

RESOLUTION #26-16

SET SALARY FOR KATHRYN ROUNDS AS DEPUTY TOWN CLERK AND TAX COLLECTOR

RESOLVED, to set the salary as outlined in the 2016 Town Budget for the salary of Kathryn Rounds as Deputy Town Clerk and Deputy Tax Collector.

RESOLUTION #27-16

SET SALARY FOR GAIL OLDEN AS DEPUTY RECORDS MANAGEMENT OFFICER.

RESOLVED, to set the salary as outlined in the 2016 Town Budget for the salary of Gail Olden as Deputy Records Management Officer.

RESOLUTION #28-16

RESOLUTION AUTHORIZING LANDFILL PUNCH CARD SALE

RESOLVED, to set the buy one get one half price Landfill Punch Card sale for the week of February 22nd through February 26th, 2016.

GENERAL DISCUSSION

The Town Board had a general discussion on numerous topics including a possible dog park. Councilperson Alexander said there is property up by the Town Beach that Saint Cecelia's Church owns, he has been speaking to Sister Linda and the diocese at the Church to see if they would lease the property for something like that, right off the beach parking lot. Councilperson Alexander said he was getting all kinds of emails from people

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who saw it in the paper and love the idea, even people from Glens Falls would come up to use it. Councilperson Alexander said it is still in the concept stage right now.

Supervisor Geraghty told Councilperson Rounds they had received a lot of positive feedback about the pavers up by the Band Stand.

Discussion ensued on the Landfill and solutions for recycling, the Town Engineer's firm is moving to Warrensburg and the Bandstand.

On motion of Councilperson Alexander, seconded by Councilperson Reed, the meeting was adjourned at 6:12 p.m.

Respectfully submitted,

Donna A. Combs, RMC/CMC