

**ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN. 3, 2011**

The Organizational meeting of the Warrensburg Town Board was held on Monday, January 3, 2011 at 5:00 p.m. at the Albert Emerson Town Hall with the following members present:

**PRESENT:**

Supervisor	Kevin Geraghty
Councilman	John Alexander
Councilman	Austin Markey
Councilman	Bryan Rounds

**ABSENT:**

Councilman	Dean Ackley
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**OTHERS PRESENT:** Donna A. Combs, Town Clerk; and Robert Hafner, Attorney for the Town.

**RESOLUTION #1-11**

**ADOPT ORGANIZATIONAL RESOLUTIONS #2- #26**

On motion of Councilman Alexander, seconded by Councilman Rounds, the following resolutions were: ADOPTED – VOTE – AYES 4 NAYS 0 ABSENT -1–Councilman Alexander abstained from Resolution #3-11, Councilman Ackley was absent.

**RESOLUTION #2-11**

**REGULAR MEETING**

**RESOLVED**, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

**RESOLUTION #3-11**

**DEPUTY SUPERVISOR**

**RESOLVED**, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2011.

**RESOLUTION #4-11**

**OFFICIAL DEPOSITORIES**

**RESOLVED**, that the Glens Falls National Bank and TD Bank North (Warrensburg Office) are designated official depositories for the Town funds.

**RESOLUTION #5-11**

**OFFICIAL NEWSPAPERS**

**RESOLVED**, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

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**RESOLUTION #6-11**

**INVESTMENT OF SURPLUS FUNDS**

**RESOLVED**, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

**RESOLUTION #7-11**

**ASSOCIATION OF TOWNS**

**RESOLVED**, that Town Officials are permitted to attend Association of Towns meeting in New York City in February at Town expense with individual Town Board authorization, naming the Supervisor the regular delegate, authorizing the Supervisor to name an alternate for voting purposes.

**RESOLUTION #8-11**

**FILING OF YEAR END REPORT**

**RESOLVED**, that the Supervisor be permitted sixty days extension in which to file year-end reports with State Comptroller.

**RESOLUTION #9-11**

**PAYMENT OF BILLS AHEAD OF ABSTRACT**

**RESOLVED**, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

**RESOLUTION #10-11**

**RECORDS MANAGEMENT**

**RESOLVED**, that Donna A. Combs be named as Records Management Officer and, the Supervisor to be the Appeals Officer.

**RESOLUTION #11-11**

**TAX COLLECTOR**

**RESOLVED**, that the Tax Collector deposit in her name as Tax Collector of the Town of Warrensburg at T.D. Bank, N.A., Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor within 15 days after receipt.

**RESOLUTION #12-11**

**PETTY CASH/TOWN CLERK**

**RESOLVED**, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

**RESOLUTION #13-11**

**COLLECTOR CASH DRAWER**

**RESOLVED**, that the Tax Collector is authorized to establish a cash drawer for the collection of Land, Water and Sewer bills not to exceed \$100.00 (One Hundred) each.

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**RESOLUTION #14-11**

**TOWN HISTORIAN**

**RESOLVED**, that Sandi Parisi is named as Town Historian for the year 2011.

**RESOLUTION #15-11**

**CHAMBER OF COMMERCE RENTAL SPACE**

**RESOLVED**, that the Supervisor is authorized to enter into a contract with the Chamber of Commerce for official rental space for the Chamber for a lease of \$1.00 (one dollar) per year.

**RESOLUTION #16-11**

**LEGAL SERVICES**

**RESOLVED**, that the Supervisor is authorized to enter into a contract with Miller, Mannix, Schachner & Hafner, LLC for legal services for the Town Board, Planning Board and the Zoning Board of Appeals on a per diem basis.

**RESOLUTION #17-11**

**LEGAL SERVICES FOR ASSESSOR**

**RESOLVED**, that the Supervisor is authorized to enter into a contract with Muller & Mannix and or Bartlett, Pontiff, Stewart and Rhodes, P.C. for legal services for the Assessor on a per diem basis.

**RESOLUTION #18-11**

**APPOINTMENT OF KIM MONTHONY TO WARREN COUNTY YOUTH BOARD**

**RESOLVED**, to designate Kim Monthony to the Warren County Youth Board for the year 2011.

**RESOLUTION #19-11**

**APPOINTMENT OF BUDGET OFFICER**

**RESOLVED**, to appoint Kevin B. Geraghty as Budget Officer for the year 2011.

**RESOLUTION #20-11**

**SALARIES**

**RESOLVED**, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2011 at the amounts respectfully stated in the budget.

**RESOLUTION #21-11**

**ACCEPT COMMITTEE APPOINTMENTS**

**RESOLVED**, to accept the Committee Appointments for the Year 2011.

**RESOLUTION #22-11**

**RE-APPOINT LAURA MOORE TO THE PLANNING BOARD**

**RESOLVED**, to appoint Laura Moore to the Warrensburg Planning Board (January 2016).

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**RESOLUTION #23-11**

**RE-APPOINT DONNE WINSLOW TO ZONING BOARD OF APPEALS**

**RESOLVED**, to re-appoint Donne Winslow to the Warrensburg Zoning Board of Appeals with a term to expire on January, 2016.

**RESOLUTION #24-11**

**RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2011**

**RESOLVED**, to set the mileage reimbursement allowance for 2011 at \$.51.

**RESOLUTION #25-11**

**AUTHORIZE SUPERVISOR TO ENTER INTO CONTRACT WITH UPSTATE TOURS FOR ASSOCIATION OF TOWNS BUS**

**IT IS RESOLVED**, that the Supervisor is authorized to enter into an agreement with Upstate Tours to allow the Town of Warrensburg to contract for a bus for the Association of Towns Annual Training and Meeting to be held in New York City so the Town is able to contract with other towns to provide transportation, with the provision that any bus seat reservation purchased must be paid for at the time the bus seat reservation is made.

**RESOLUTION #26-11**

**RESOLUTION DESIGNATING TOWN POLICE OFFICER**

**RESOLVED**, to designate David Cavanaugh as Town of Warrensburg Police Officer, setting his duties to be that of a Town Court Officer.

**RESOLUTION #27-11**

**AUTHORIZING VOUCHERS TO BE PAID AHEAD OF ABSTRACT**

On motion of Councilman Markey, seconded by Councilman Alexander, the following resolution was ADOPTED – VOTE – AYES 4 NAYS 0

**RESOLVED**, to authorize the following vouchers to be paid ahead of Abstract #1: Upstate Tours, Association of Towns, Hilton New York and Sheraton New York.

**DISCUSSION – ASSOCIATION OF TOWNS ANNUAL MEETING**

Town Clerk Combs read the correspondence from the Association of Towns and said the proposed resolution copies for 2011 at the Annual meeting would be in the Town Board member's folders for them.

**RESOLUTION #28-11**

**SCHEDULE EMS PUBLIC HEARING**

On motion of Councilman Markey, seconded by Councilman Alexander, the following resolution was ADOPTED – VOTE – AYES 4 NAYS 0

**IT IS RESOLVED**, to schedule a public hearing for the Ambulance Contract with Warrensburg Emergency Medical Services for January 12, 2011 at 7:30 p.m.

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**RESOLUTION #29-11**

**AUTHORIZE SUPERVISOR TO SIGN RICHARDS LIBRARY CONTRACT**

On motion of Councilman Alexander, seconded by Councilman Markey, the following resolution was ADOPTED – VOTE – AYES 4 NAYS 0

**RESOLVED**, the Supervisor is authorized to sign the agreement with Richards Library for the fiscal year 2011 for Library Services for the Town of Warrensburg.

**RESOLUTION #30-11**

**RESOLUTION AUTHORIZING LANDFILL PUNCH CARD SALE**

On motion of Councilman Markey, seconded by Councilman Rounds, the following resolution was ADOPTED – VOTE – AYES 4 NAYS 0

**RESOLVED**, to set the buy one get one half price Landfill Punch Card sale for the week of February 14<sup>th</sup> to February 18<sup>th</sup>, 2011.

On motion of Councilman Markey, seconded by Councilman Alexander, the meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Donna A. Combs, RMC/CMC  
Warrensburg Town Clerk