

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.2, 2008

The Organizational meeting of the Warrensburg Town Board was held on Wednesday, January 2, 2008 at 4:30 p.m. at the Albert Emerson Town Hall with the following members present:

PRESENT: Supervisor Kevin Geraghty
Councilman Joseph Barlow
Councilman Dean Ackley
Councilman Austin Markey
ABSENT: Councilman John Alexander

OTHERS PRESENT: Donna A. Combs, Town Clerk; Richard Nissen, Town Justice; Mindy Fisk, Town Justice; Edward Pennock and numerous town residents.

OATHS OF OFFICE – JUDGE FISK

The following Town Officials were sworn into office by Judge Fisk: Donna A. Combs, Town Clerk; Richard Nissen, Town Judge; Austin Markey, Town Councilman; Dean Ackley, Town Councilman and Gerald Edward Pennock as Highway Superintendent.

RESOLUTION #1-08

ADOPT ORGANIZATIONAL RESOLUTIONS #1-26-08

On motion of Councilman Markey, seconded by Councilman Geraghty, the following resolutions were: ADOPTED – VOTE – AYES 4 NAYS 0 ABSENT 1(Councilman Alexander)

RESOLUTION #2-08

REGULAR MEETING

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-08

DEPUTY SUPERVISOR

RESOLVED, that the Supervisor is permitted to name Joseph Barlow Deputy Supervisor for the year 2008.

RESOLUTION #4-08

OFFICIAL DEPOSITORIES

RESOLVED, that the Glens Falls National Bank and TD Bank North (Warrensburg Office) are designated official depositories for the Town funds.

RESOLUTION #5-08

OFFICIAL NEWSPAPERS

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

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RESOLUTION #6-08

INVESTMENT OF SURPLUS FUNDS

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

RESOLUTION #7-08

ASSOCIATION OF TOWNS

RESOLVED, that Town Officials are permitted to attend Association of Towns meeting in New York City in February at Town expense with individual Town Board authorization, naming the Supervisor the regular delegate, authorizing the Supervisor to name an alternate for voting purposes.

RESOLUTION #8-08

FILING OF YEAR END REPORT

RESOLVED, that the Supervisor be permitted sixty days extension in which to file year-end reports with State Comptroller.

RESOLUTION #9-08

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLVED, that authorization is given for payment of utilities, postage, and telephone and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION #10-08

RECORDS MANAGEMENT

RESOLVED, that Donna A. Combs be named as Records Management Officer and, the Supervisor to be the Appeals Officer.

RESOLUTION #11-08

TAX COLLECTOR

RESOLVED, that the Tax Collector deposit in her name as Tax Collector of the Town of Warrensburg at T.D. Banknorth, N.A., Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor within 15 days after receipt.

RESOLUTION #12-08

PETTY CASH/TOWN CLERK

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

RESOLUTION #13-08

COLLECTOR CASH DRAWER

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land, Water and Sewer bills not to exceed \$100.00 (One Hundred) each.

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RESOLUTION #14-08

TOWN HISTORIAN

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2008.

RESOLUTION #15-08

CHAMBER OF COMMERCE RENTAL SPACE

RESOLVED, that the Supervisor is authorized to enter into a contract with the Chamber of Commerce for official rental space for the Chamber for a lease of \$1.00 (one dollar) per year.

RESOLUTION #16-08

ZONING/PLANNING LEGAL SERVICES

RESOLVED, that the Supervisor is authorized to enter into a contract with Miller, Mannix, Schachner & Hafner, LLC or Garfield Raymond for legal services for the Planning Board and the Zoning Board of Appeals on a per diem basis.

RESOLUTION #17-08

LEGAL SERVICES FOR ASSESSOR

RESOLVED, that the Supervisor is authorized to enter into a contract with Carusone & Muller and or Bartlett, Pontiff, Stewart and Rhodes, P.C. for legal services for the Assessor on a per diem basis.

RESOLUTION #18-08

APPOINTMENT OF JOSEPH BARLOW TO WARREN COUNTY YOUTH BOARD

RESOLVED, to designate Joseph Barlow to the Warren County Youth Board for the year 2008.

RESOLUTION #19-08

APPOINTMENT OF BUDGET OFFICER

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2008.

RESOLUTION #20-08

SALARIES

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2008 at the amounts respectfully stated in the budget.

RESOLUTION #21-08

ACCEPT COMMITTEE APPOINTMENTS

RESOLVED, to accept Committee Appointments for the Year 2008.

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RESOLUTION #22-08

DEPUTY TOWN CLERK AND TAX COLLECTORS

RESOLVED, to permit the Town Clerk to name Kathy Rounds and Gail Olden Deputy Town Clerks and Deputy Tax Collectors.

RESOLUTION #23-08

MARRIAGE OFFICER

RESOLVED, to re-appoint Donna A. Combs Marriage Officer.

RESOLUTION #24-08

APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT

RESOLVED, to permit the Highway Superintendent to name Dan Daley as Deputy Highway Superintendent.

RESOLUTION #25-08

REAPPOINT DONNA A. COMBS REGISTRAR

RESOLVED, to re-appoint Donna A. Combs as Registrar and permitting her to name Kathy Rounds as Deputy Registrar.

RESOLUTION #26-08

AUTHORIZING VOUCHERS TO BE PAID AHEAD OF ABSTRACT

RESOLVED, to authorize the following vouchers to be paid ahead of Abstract #1: Upstate Tours, Association of Towns and Hilton New York.

RESOLUTION #27-08

AUTHORIZE SUPERVISOR TO ENTER INTO CONTRACT WITH UPSTATE TOURS FOR ASSOCIATION OF TOWNS BUS

On motion of Councilman Markey, seconded by Councilman Barlow, the following resolution was: **ADOPTED – VOTE – AYES 4 NAYS 0 ABSENT 1**

IT IS RESOLVED, that the Supervisor is authorized to enter into an agreement with Upstate Tours to allow the Town of Warrensburg to contract for a bus for the Association of Towns Annual Training and Meeting to be held in New York City so the Town is able to contract with other towns to provide transportation, with the provision that any bus seat reservation purchased must be paid for at the time the bus seat reservation is made.

DISCUSSION – PLANNING BOARD APPOINTMENT

Councilman Markey opened discussion asking if the Town currently had an alternate on the Planning Board. Supervisor Geraghty said that person declined, he did not want a full time appointment.

Councilman Ackley asked if the open position had been advertised in the paper. Supervisor Geraghty explained the position had not been advertised, but, it was put out at the last town board meeting when they accepted Russ Roseway's resignation.

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Councilman Markey said he wished to have the position advertised and get resumes; everyone knows David but the Board should follow the same protocol they have done in the past.

RESOLUTION #28-08

APPOINT DAVID SPATZ TO THE PLANNING BOARD

On motion of Councilman Barlow, seconded by Supervisor Geraghty, the following resolution was not ADOPTED by role call vote:

Supervisor Geraghty	Aye
Councilman Barlow	Aye
Councilman Markey	Nay
Councilman Ackley	Nay

RESOLUTION #29-08

RE-APPOINT MARK MOREY TO ZONING BOARD OF APPEALS

On motion of Councilman Ackley, seconded by Councilman Barlow, the following resolution was: ADOPTED by role call vote:

Supervisor Geraghty	Aye
Councilman Barlow	Aye
Councilman Markey	Aye
Councilman Ackley	Aye

RESOLVED, to reappoint Mark Morey to the Zoning Board of Appeals with a term to expire 2013.

RESOLUTION #30-08

RESOLUTION RE-APPOINTING EILEEN FRASIER TO ZONING BOARD OF APPEALS

On motion of Councilman Ackley, seconded by Councilman Markey, the following resolution was: ADOPTED by role call vote:

Supervisor Geraghty	Aye
Councilman Barlow	Aye
Councilman Markey	Aye
Councilman Ackley	Aye

RESOLVED, to re-appoint Eileen Frasier to the Zoning Board of Appeals with a term to expire in 2013.

RESOLUTION #31-08

AUTHORIZING ASSESSOR TO OBTAIN REQUIRED TRAINING

On motion of Councilman Markey, seconded by Supervisor Geraghty, the following resolution was: ADOPTED – VOTE – AYES 4 NAYS 0 ABSENT 1

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RESOLVED, that the Assessor is authorized to obtain any and all required training for the year 2008.

RESOLUTION #32-08

SETTING THE DATE FOR THE LANDFILL PUNCH CARD SALE

On motion of Councilman Markey, seconded by Councilman Ackley, the following resolution was ADOPTED – VOTE – AYES 4 NAYS 0 ABSENT 1

RESOLVED, to set the week of February 11 to February 15, 2008 as the Landfill Punch Card Sale to buy one, get one half price.

RESOLUTION #33-08

SET MILEAGE ALLOWANCE FOR 2008

On motion of Councilman Barlow, seconded by Councilman Markey, the following resolution was: ADOPTED – VOTE – AYES 4 NAYS 0 ABSENT 1

RESOLVED, to set the mileage reimbursement allowance for 2008 at 50.5 cents.

RESOLUTION #34-08

CHANGE PROCUREMENT POLICY

On motion of Councilman Markey, seconded by Councilman Ackley, the following resolution was ADOPTED – VOTE – AYES 4 NAYS 0 ABSENT 1

RESOLVED, to change the town's Procurement Policy raising the bottom limit from \$500.00 to \$2990.00 and requiring three verbal quotes and the same amount with Department of Public Works contract.

DISCUSSION – AATV MEETING

Supervisor Geraghty opened discussion explaining there will be a meeting of the AATV in Chestertown on January 16th at 7:00 p.m. at the Chester Town Hall to discuss the revaluation being done for the Adirondack Park Towns and Villages.

Councilman Barlow said he will attend the meeting for the Town of Warrensburg.

SUPERVISOR STATEMENT FOR THE TOWN OF WARRENSBURG

Supervisor Geraghty read a statement into the record of the accomplishments of the Town for the year 2007 and the goals for the Town for 2008. Goals mentioned for 2008 are the selective cutting of the water shed properties, a re-valuation for the Town, and grant funding for the Sewer District. Supervisor Geraghty pledged to continue to work for the best interest of all of the tax payers.

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On motion of Councilman Markey, seconded by Councilman Barlow the meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Donna A. Combs, RMC/CMC
Town Clerk